

CERHI AUDIT REPORT (January to June 2023)

1 INTRODUCTION

Work plan. Centre of excellence in Reproductive Health Innovation (CERHI) has an annual work plan for the year 2023. This work plan covers the activities of the centre from January to December, 2023.


The work plan activities which are clearly outlined are as follows:

- Development and support the centre governance, structure and strategy
- Internet, E-book and Journal subscriptions
- Administrative activities
- Develop impact support and independence evaluations
- Strengthen excellence in Education programme
- Student support and short courses
- Strengthen teaching and learning excellence
- Enhancing relevance of Education and Research
- Fiduciary Enhancements and institutional impact

BOOKS OF ACCOUNTS

The Centre's Books of Accounts (Cash Books, Ledgers, Bank Statements, Payment Vouchers, Interim Financial Report (IFR), Fixed Asset Register etc) were analyzed and examined for the period January - June 2023 to ensure the following:

- Compliance with Accounting principles, procedure and guideline.
- Project's assets are acquired at the best ruling market price and quality.
- All payment procedure follows due process.
- All Assets acquired by the Centre were physically verified to their present designated locations.

 14/08/23

2. KEY INFORMATION ON THE PROJECT

Project Name and State	Centre of Excellence in Reproductive Health Innovation, Edo State.
IDA Credit/Grant No.	IDA 54150
Implementing Agency	University of Benin
Effectiveness Date	July 1 st 2019
Closing Date	June 30 st 2024
Credit/Grant Amount	US\$5,000,000 (Five Million US Dollars)
Project Duration	5 years
Remaining Period to Closing	1 year
Disbursed Amount to date	₦ 250,402,197.76
Period Covered by Review	January – June 2023
Internal Auditor	Mrs. Christiana Omwanghe

3. EXPENDITURE FOR THE PERIOD (January– June 2023)

The Expenditure for the period January to June 2023 was two hundred and fifty million, four hundred and two thousand, one hundred ninety seven naira, seventy six kobo (N250, 402,197.76). See Annexure.


4. APPROVAL LIMIT.

All expenditures fall within approved limit.

Expenditures below ₦1,000,000 (One Million Naira Only) for Goods, Works, Non-Consultant/Consultant services are subjected to the Centre Leader's approval.

Expenditures from ₦1,000,000 to ₦10,000,000 (From One Million To Ten million Naira) are subjected to the Vice Chancellor's approval. While those above ₦10,000,000 (Ten Million Naira) are approved by University's Tenders Board.

Approved expenditures are subjected to both Pre and Post Payment Audit to ensure that the Project funds are being used for the intended purposes and give the required value for money.


14/08/23

5. PROJECT-SPECIFIC RISK PROFILE.

Internal Audit is being conducted in accordance with the World Bank's Financial Management to ensure that:

- (i) Project funds are utilized efficiently, effectively, economically and only for the intended purposes;
- (ii) Financial reports generated by the accounting system are prepared on time, accurately and are reliable; and
- (iii) The assets acquired with Project funds are safeguarded from misuse, defalcation, conversion and other forms of misappropriation.
- (iv) The Centre's disbursements comply with all extant laws, rules and guidelines of the Federal Republic of Nigeria as applicable to Federal Universities.

FINDINGS AND ACTION PLAN

5.1 BUDGET ANALYSIS FOR THE PERIOD JANUARY TO JUNE 2023:

PROJECT ACTIVITY: A Budget of Three hundred and eighty four million, seventy five thousand, four hundred naira, eight kobo (N384, 075,400.08) out of which two hundred and fifty million, four hundred two thousand one hundred and ninety seven naira, seventy six kobo (N 250,402,197.76) was spent giving a favourable variance of one hundred and thirty three million, six hundred and seventy three thousand, two hundred and two naira, thirty two kobo (N133, 673,202.32). *See annexure.*

6. **STATEMENT OF SOURCES AND USES OF FUNDS**


Statement of Sources and Uses of Funds for the period 1st January to 30th June 2023 is shown in Table D below:

TABLE D – STATEMENT OF SOURCES AND USES OF FUNDS

	(January - June 2023)
Opening Cash Balance:	
ACE operational Accounts	90,099,752.94
Reimbursement from NUC (IDA) Operational A/C	
Sustainability Accounts	10,647,500
Sub-Total	100,747,252.94
Add Receipts:	
	0.00
Reimbursement from NUC (IDA)	238,156,792.71
School Fees	0.00
Total Receipts (Sources of Fund)	338,904,045.65

EXPENDITURE BY SUB COMPONENT

Support to Establish New Centres of Excellence	0.00
Support to Scale-Up Well Performing ACE-1 Centres	250,852,032.66
Support for National Level Coordination	0.00
Total Uses of Funds by Components	250,852,032.66
Total Sources of Fund less Total Uses of Funds By Components	88,052,012.99


14/08/23

7.0 ACCOUNTING:

The Accounting system of CERHI is adequate being that the Books of Accounts are maintained electronically. The Centre Books of Accounts, Accounting records and documents including Bank Statements, Bank Reconciliation Statements, Ledgers, Cash Books, etc. were audited and in compliance with the World Bank guidelines.

8.0 INTERNAL CONTROLS:

CERHI complies with the Financing agreements, financial procedures manuals etc.

9.0 PHYSICAL CONTROLS:

Internal Audit carries out physical verification of assets periodically to be sure that these assets are safeguarded from misuse, defalcation, conversion and other forms of misappropriation.

10.0 APPROVAL AND AUTHORIZATION PROCEDURES:


CERHI has adopted the University's mode of approval and authorization. This adheres to the Public Procurement Acts 2007. Before any payment is made, the expenditure item must have been approved by the Vice Chancellor or the CERHI Team Leader depending on the amount involved after which prepayment audit are carried out.

11.0 CONTROLS OVER ASSETS:

The Centre's Accounts Unit has up to date Fixed Asset Register that are classified by the various codes for easy of identification.

12.0 COST CONTROL:

To ensure that project's assets are acquired at the best ruling market price, the various procedures spelt out in the Bureau of Public Procurement are followed. Bidding or call for quotations from reputable vendors are used, depending on the amount involved.


14/08/03

13.0 MANAGEMENT OVERSIGHT PROCEDURES OVER THE PROJECT

To ensure that the project funds are committed to the purposes meant for, all expenditures for the project have to be approved by the University of Benin Management before any releases from the project fund.

The University's Tender board services are extended to the project execution procedures. Also, a Project Monitoring Committee involving the University's Physical Planning Division meets with CERHI's building contractor regularly for necessary supervision.

The project equally enjoys Nigerian Universities Commission's (NUC) guidance. To this end, series of seminars and workshops are organized for CERHI's management team to be well guided.

14.0 STRENGTHENING MANAGEMENT OVERSIGHT AND AUDIT COMMITTEE

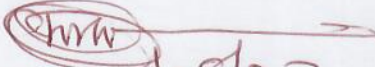
While the University's Management approval of project's expenditures is commendable, the Project's Team Management will be able to act more swiftly if their expenditure limit is enhanced.

15.0 FUND FLOW

The period's withdrawal applications did not witness delays as most withdrawals were effected in time and as such activities were carried out as at when due.

16.0 PAYMENT PROCEDURES:

The CERHI's current payment procedure complies with the University of Benin's payment procedure to suppliers, service providers and other beneficiaries which is in consonance with the relevant Financial Management practice of the Federal Republic of Nigeria as spelt out by the Office of the Accountant General of the Federation. For now, this practice is adequate.


14/08/23

17.0 CONCLUSION

The Centre's Books of Accounts were analyzed and examined for the period January to June 2023. All expenditures fell within approved budget.

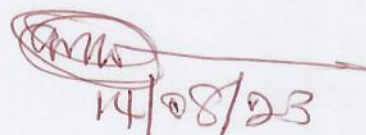
Project's assets are acquired at the best ruling market price following the various procedures spelt out in the Bureau of Public Procurement Act.

All payments complied with the University of Benin's payment procedures and the financial management practice of the Federal Republic of Nigeria as spelt out by the Office of the Auditor General.

Finally, the Internal Audit Unit prepares biannual and annual reports on the Centre's activities and these are regularly reviewed at Project Management Committee meetings. The reports are uploaded to CERHI's website.



PROJECT AUDITOR



14/08/23


ANNEXURE

BUDGET ANALYSIS FOR JANUARY TO JUNE, 2023


		BUDGETED EXPENDITURE FOR JAN - JUN 2023	ACTUAL EXPENDITURE FOR JAN - JUNE 2023	VARIANCE
ACCOUNT CODE	CODE DESCRIPTION	AMOUNT (N)	AMOUNT (N)	AMOUNT (N)
21211-002	COMPUTERS	1,794,400.00	1,921,400.00	-127,000.00
21211-003	PRINTERS/ SCANNERS/ PHOTOCOPIERS	6,030,400.00	0.00	6,030,400.00
21211-005	PROJECTORS	3,588,800.00	0.00	3,588,800.00
21211-007	CHAIRS	3,588,800.00	9,364,692.76	-5,775,892.76
21211-008	TABLES	3,588,800.00	131,000.00	3,457,800.00
21211-009	SAFES/ FILE CABINETS/ CUPBOARDS	2,588,800.00	0.00	2,588,800.00
21211-010	LABORATORY/MED ICAL EQUIPEMENTS	2,500,000.00	5,685,896.00	-3,185,896.00
21211-012	ELECTRICITY TRANSMISSION NETWORK	1,294,400.00	2,599,426.21	-1,305,026.21
21211-013	WATER DISTRIBUTION NETWORK	1,294,400.00	0.00	1,294,400.00
21211-014	0	1,294,400.00	597,493.77	696,906.23
21211-016	INDUSTRIAL EQUIPMENT	0.00	4,544,160.73	-4,544,160.73
21211-018	POWER GENERATING SETS	12,258,000.00	0.00	12,258,000.00
21211-019	BROADCAST & COMMUNICATION EQUIPMENTS	1,200,000.00	4,380,626.25	-3,180,626.25
21211-020	OFFICE EQUIPMENT	500,000.00	46,716,792.92	-46,216,792.92
21211-021	FURNITURE AND FITTINGS	0.00	15,428,493.13	-15,428,493.13

Handwritten signature and date: 14/08/23

21212-001	MINOR ROAD MAINTENANCE	0.00	3,219,305.51	-3,219,305.51
21212-002	MAINTENANCE OF OFFICE BUILDING /	8,523,400.02	6,162,836.50	2,360,563.52
21214-009	AUDITING OF ACCOUNTS	1,194,400.00	1,080,000.00	114,400.00
21215-001	LOCAL TRAINING	7,401,900.00	4,783,440.00	2,618,460.00
21215-002	INTERNATIONAL TRAINING	17,944,000.02	43,074,718.99	-25,130,718.97
21216-001	BANK CHARGES	100,000.02	0.00	100,000.02
21216-002	LOCAL TRAVELS & TRANSPORT EXPENSES	5,271,049.98	2,301,010.00	2,970,039.98
21216-003	MAINTENANCE OF MOTOR	2,691,600.00	106,200.00	2,585,400.00
21216-004	MAINTENANCE OF OFFICE FURNITURE	1,000,000.02	137,000.00	863,000.02
21216-005	MAINTENANCE OF OFFICE/IT EQUIPMENTS	5,158,900.02	445,400.00	4,713,500.02
21216-006	PLANTS/GENERATORS	750,000.00	3,561,032.69	-2,811,032.69
21216-010	TELEPHONE CHARGES	1,121,500.02	731,000.00	390,500.02
21216-011	INTERNET ACCESS CHARGES	1,121,500.02	454,000.00	667,500.02
21216-014	LEARNING NETWORK	14,000,000.00	0.00	14,000,000.00
21216-015	CHARGES/LICENCE RENEWAL	33,645,000.00	119,418.52	33,525,581.48
21216-016	OFFICE STATIONERIES/COMPUTER CONSUMABLES	9,644,899.98	6,973,699.58	2,671,200.40
21216-017	BOOKS	2,243,000.00	0.00	2,243,000.00
21216-018	NEWSPAPERS	250,000.00	0.00	250,000.00
21216-019	MAGAZINES AND PERIODICALS	2,243,000.00	638,250.00	1,604,750.00
21216-020	TEACHING AIDS/INSTRUCTION	500,000.00	708,000.00	-208,000.00
21216-022	RESIDENTIAL RENT	1,000,000.00	628,100.00	371,900.00


14/08/23

21216-023	MOTOR VEHICLE COST	1,345,800.00	0.00	1,345,800.00
21216-024	PLANT/GENERATOR FUEL COST	4,037,400.00	149,500.00	3,887,900.00
21216-025	PUBLICITY AND ADVERTISEMENTS	3,588,800.00	280,411.00	3,308,389.00
21216-026	POSTAGES & COURIER SERVICES	500,000.00	0.00	500,000.00
21216-027	SUBSCRIPTION TO PROFESSIONAL BODIES	1,000,000.00	0.00	1,000,000.00
21216-028	DEVELOPMENT (R&D)	40,024,999.98	11,961,577.00	28,063,422.98
21216-029	WAGES AND ALLOWANCES	38,626,350.00	16,402,867.20	22,223,482.80
21216-030	TEAM BUILDING COST	8,411,250.00	4,054,300.00	4,356,950.00
21216-031	INTERNATIONAL TRAVELS	20,523,450.00	9,096,760.00	11,426,690.00
21216-032	STUDENTS COSTS	47,103,000.00	763,000.00	46,340,000.00
21216-033	ACCREDITATION EXPENSES	49,346,000.00	26,048,250.00	23,297,750.00
21216-034	LABORATORY CONSUMABLES/RE AGENTS	2,243,000.00	7,813,439.00	-5,570,439.00
21216-036	OPERATING COST	5,000,000.00	287,900.00	4,712,100.00
21216-037	WORKSHOP/SEMINA	5,000,000.00	7,050,800.00	-2,050,800.00
	GRAND TOTAL	384,075,400.08	250,402,197.76	133,673,202.32


14/08/23