



FGN



WB



NUC

THE 17 SECOND AFRICA HIGHER EDUCATION CENTRES
OF EXCELLENCE FOR DEVELOPMENT IMPACT
(ACE-IMPACT) PROJECTS

FINAL 2024 PROCUREMENT AUDIT REPORT



**AFRICA CENTRE OF EXCELLENCE IN
REPRODUCTIVE HEALTH INNOVATION
(CERHI)**

UNIVERSITY OF BENIN, EDO STATE

SUBMITTED BY

COSSET CONSULTANTS

KURIFTU PLAZA, SUITE C8, PLOT 519 OLU AWOTESU
STREET, JABI DISTRICT, ABUJA, FCT.

TEL:+234(0)8033116002; +234(0)8123205980

EMAIL: COSSETCONSULTANTS@GMAIL.COM.

FEBRUARY 2025



CONTENT

S/NO	DESCRIPTION	PAGE NO.
1	TITLE PAGE	1
2	TABLE OF CONTENTS	3
3	ABBREVIATIONS	3
4	SECTION 1 - EXECUTIVE SUMMARY <ul style="list-style-type: none"> - General - Aim - Methodology and Review Procedure - General Contract Packages - Findings - Exit Meeting - Infractions - Procurement Processes and Activities Assessment - Rating and Classification - Audit Opinion - Recommendation 	4 4 4 5 8 9 10 10 10 10 11
5	SECTION 2 - INTRODUCTION <ul style="list-style-type: none"> - Background - CERHI - NUC - WB Guideline - PPA, 2007 - Procurement Audit of ACE-IMPACT - Engagement of Cosset Consultants - Objectives of Procurement Process Audit - Methodology 	13 13 14 15 15 15 16 16 16
6	SECTION 3 - SCOPE AND REVIEW SAMPLE <ul style="list-style-type: none"> - Audit Scope - Review Sample 	18 18
7	SECTION 5 - SPECIFIC CONTRACTS <ul style="list-style-type: none"> - Consultant to develop self-assessment report and bibliometric analysis for the centre of excellence in reproductive health innovation (CERHI), UNIBEN 	21



	- Supply of ten thousand litres of diesel for CERHI generator	24
	- Repair and refurbishment of the failed 800kva transformer supplying power to faculty of engineering	27
	- Furnishing of three professors offices at the university of Benin.	28
	- Supply of 7000litres of diesel to CERHI complex generator.	30
8	SECTION 5 - APPENDICES	
	- Appendix i – List of 2023 Procured contracts	37
	- Appendix ii – Checklists & Procurement Duration	40
	- Appendix iii – Exit Meeting Sheet	57
	- Appendix iv – Procurement Plan	60
	- Appendix v - Pictures	64
	- Appendix vi – Terms of Reference	74



ABBREVIATIONS AND ACRONYMS

ACE	Africa Centre of Excellence.
ACE - IMPACT	Africa Centre of Excellence for Development Impact.
CERHI	Centre of Excellence in Reproductive Health Innovation.
CL	Centre Leader.
CQS	Consultant Qualification Selection.
DC	Direct contract.
FGN	Federal Government of Nigeria.
FME	Federal Ministry of Education.
GPN	General Procurement Notice.
IC	Individual Consultant.
ICB	International Competitive Bidding.
IDA	International Development Association.
IS	International Shopping.
LCS	Least Cost Selection.
LIB	Limited International Bidding.
M&E	Monitoring and Evaluation.
NAPCU	National ACE Project Coordination Unit.
NCB	National Competitive Bidding.
NGN	Nigerian Naira.
NPM	National Procurement Manual.
NS	National Shopping.
NUC	National Universities Commission.
NUS	National University System.
PAD	Project Appraisal Document.
PIU	Project Implementation Unit.
PM	Procurement Manual
PPA	Public Procurement Act
QCBS	Quality and Cost Based Selection
RFP	Request for Proposal
SBD	Standard Bidding Document
SPN	Specific Procurement Notice
SSS	Single Source Selection
STEM	Science, Technology, Engineering and Mathematics.
TA	Technical Assistance
TOR	Terms of Reference
UNIBEN	University of Benin.
USD	United States Dollar
VFM	Value for Money
WB	World Bank

SECTION 1 - EXECUTIVE SUMMARY

1.1 General

Cosset Consultants was appointed by the National Universities Commission as Procurement auditors to review the procurement activities of the Africa Centre of Excellence in Reproductive Health Innovation (ACE-CERHI), University of Benin. It is one of the 17 Second Africa Higher Education Centres of Excellence for Development Impact (Ace-Impact) Projects.

1.2 Aim

The primary aim and objective of this Procurement Process Audit is to review the procurement, contracting and implementation processes and determine the extent to which laws guiding the procurement activities are complied with; and confirm their consistency with the ACE-Impact institutional guidelines and the World Bank general guiding principles. This audit also helps to identify non-compliances and deficiencies in the procurement activities and proffer appropriate corrective measures

1.3 Methodology and Review Procedure

1.3.1 Methodology

The methodology and approach adopted for this post review are in three phases: (i) Inception activities (ii) Field works/activities (iii) Preparation and presentation of audit reports.

Generally, these phases included the determination of scope of assignment and selection of contracts to review. The study and evaluation of the Project/Contract files and other documents. Interactive meetings with the procurement staff. Data collection and analysis; physical site inspections; and the preparation of inception, draft and final procurement audit reports.

Data collection at the ACECERHI was carried out with the use of checklists. Appendix II.

1.3.2 Review Procedure

The audit procurement procedure used at ACEMFS is based on the institutional guidelines and it also considered the levels of compliances with the guidelines and the achievement of the Bank's procurement principles.

However, the procurement process activities of ACE-FUELS are being implemented in consideration of section 15(1)a & b of the PPA 2007 Act as amended.

1.4 General Contract 'Packages

1. ACE-CERHI procured nineteen (19) contracts in 2023. This is made up of eleven (11) goods contract, seven (7) works and one (1) service as shown in appendix 1 - Inventory of sampled and reviewed contracts. Most of the activities are minor procurements.
2. The appropriate procurement methods to use for every contract based on the threshold were also stated; alongside the methods used by the Centre. Appendix 1.

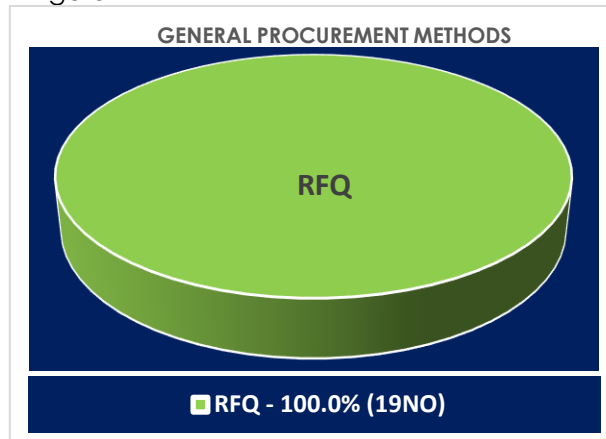
Table 1

VALUES OF PROCUREMENT METHODS AND TYPES (AMOUNT/%)						
No	METHOD			TYPE		
	Method	Total Method Procured (N)	% of Procured Method	Type	Total Type Procured (N)	% of Procured Type
1	RFQ	174,732,592.50	100.00	GOODS	78,445,679.50	44.90
2	SH	0.00	0.00	WORKS	74,786,913.00	42.80
3	DC	0.00	0.00	SERVICES	21,500,000.00	12.30
4	TOTAL	174,732,592.50	100.00%	TOTAL	174,732,592.50	100%

1.4.1 General Procurement Methods

The procurement methods used by the Centre were the Request for Quotation (RFQ) that was used for eleven (11) contracts at 40.70%, Shopping was used for six (6) procurements at 22.30% while ten (10) procurements were made through Direct Contract (DC). This represents about 37.00% of the total contracts procured. Figure 1. Table 1 above shows the values of the procurement methods.

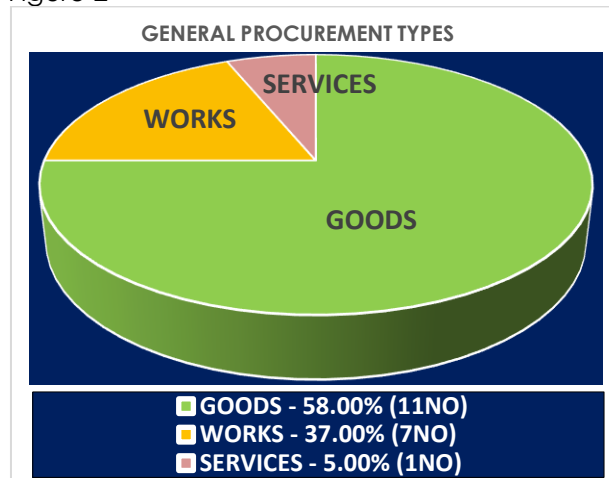
Figure 1



1.4.2 General Procurement Types

The procurement types were, goods with eighteen (18) contracts at 66.70%, work has nine (9) contracts at 33.30% as illustrated with figure 2. Table 1 above shows the value representation of the procurement types.

Figure 2



1.4.3 Sample Size

Five (5) contracts fall under shopping (SH) threshold. These were three (3) goods and two (2) works. The five were procured by the Center using the Request for Quotation (RFQ). These contracts under the SH threshold were not considered in determining the sample size for the 2024 procurement activities of CERHI. In effect, the sample size was determined, based on

fourteen (14) contracts. The audit sample size is five (5), being about 35.70% of the number of the considered contracts.

The selection considered the various procurement methods used as well as the procurement types. The sample is 40% goods, 40% works and 20% services. The sample method used was the RFQ. Tables 3 & 4

TABLE 3 – FORM 3 - SELECTION OF REVIEW SAMPLE TYPES

	CONTRACTS	Goods	Works	Services	Total
		Post Review	Post Review	Post Review	Post Review
	Reviewed	2	2	1	5
		out of	out of	out of	out of
	Population	11	7	1	19

TABLE 4 – FORM 3 - SELECTION OF REVIEW SAMPLE METHODS

	CONTRACTS	RFQ	SH	DC	Total
		Post Review	Post Review	Post Review	Post Review
	Reviewed	5	0	0	5
		out of	out of	out of	out of
	Population	19	0	0	19

Table 2

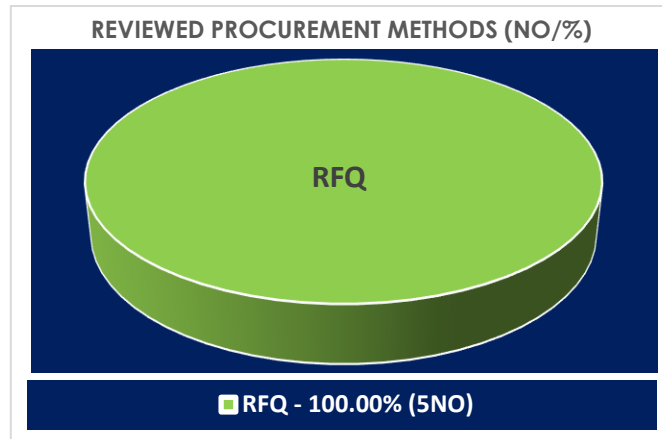
PROCURED/SAMPLE VALUES OF METHODS AND TYPES (AMOUNT/%)								
No	METHOD				TYPE			
	Method	Total Method Procured (N)	Reviewed Sample Method (N)	Review Sample (%)	Type	Total Type Procured (N)	Reviewed Sample Type (N)	Review Sample (%)
1	RFQ	174,732,592.50	80,715,575.00	46.20	GOODS	78,445,679.50	28,082,500.00	16.10
2	SH	0.00	0.00	0.00	WORKS	74,786,913.00	31,133,075.00	17.80
3	DC	0.00	0.00	0.00	SERVICES	21,500,000.00	21,500,000.00	12.30
4	TOTAL	174,732,592.50	80,715,575.00	46.20%	TOTAL	174,732,592.50	174,732,592.50	46.20%

NOTE: REVIEW SAMPLES PERCENTAGES ARE THOSE OF THE REVIEWED CONTRACTS

1.4.3.1 Sample Method

All the five (5) reviewed contracts were procured using RFQ. This is 100% of the sampled. Figure 3

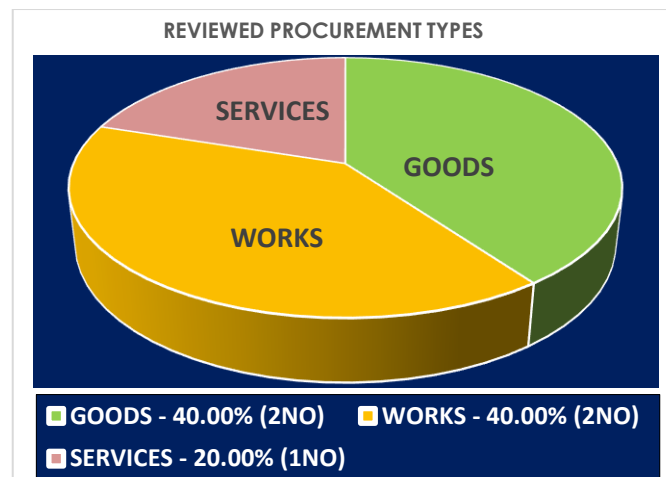
Figure 3



1.4.3.2 Sample Type

Two (2) sampled contracts representing about 40% were goods, two (2), were works representing 40% while one was service and it represent about 20% of the sampled procurements. Figure 4.

Figure 4



1.5 Findings

1. The Centre used the University's procurement guideline and the Public Procurement Act (2007) as amended in the procurement activities.
2. The items procured are in the procurement plan.
3. Nineteen procurement activities were presented as haven been awarded by the Centre in 2024.

4. The contract for the DEVELOPMENT OF DLI2.2 SELF ASSESSMENT REPORT FOR CERHI was made based on recommendation by the AAU
5. Contract agreements were sighted for the reviewed procurements.
6. CERHI does not have proper package numbering for the contracts procured.
7. Standard Bidding Documents (SBD) were not used for most of the procurements.
8. Some contracts were presented and approved by the appropriate University Tenders' Board while some were approved by the Bursar.
9. The Centre has qualified procurement staff, but the major procurements were handled through the University's procurement department.
10. The mandatory compliance requirements of some of the bidders for some of the procurements were not presented. The Centre stated that these documents are normally updated by the bidders during renewal of registration but are domiciled at the University's central Procurement Department.
11. All the activities captured at CERHI during the field works are completed.
12. Withholding Taxes (WHT) and Value Added Taxes (VAT) were deducted and evidently remitted to the relevant tax authorities.
13. Unsuccessful bidders were not debriefed.

1.6 Exit Meeting

At the exist meeting with the Centre staff, the preliminary findings were discussed. The Centre responded to issues raised, by offering explanations on the identified concerns. Most of the issues were minor and were resolved

through explanations and positions on the weaknesses. The exit meeting data table is as in the attached appendix iv.

1.7 Infractions

ACE-CERHI was notified of the identified issues. Based on the strength of the presentation and considering that the Universities are allowed to use their procurement manuals with the PPA 2007, these were resolved and were not considered as serious infractions.

1.8 Procurement Process and Activities Assessment

The team considered the performance of the general procurement processes and activities at the CERHI to determine the level of exposure to perceived infractions and inconsistencies. The procurement activities were categorized into low, fair and good, with percentages ranges of 0-39.99%, 40-59.99% and 60-100% respectively.

Overall, the **ACE-CERHI** has a **“MEDIUM”** risk grading and a **“FAIR”** procurement performance score.

1.9. Rating and Classification

The audit review opinion is classified and rated as shown on table 5 below

Table 5:

S/NO	GRADING (%)	CLASS	OPINION
1	75 - 100	Good	Satisfactory
2	50 – 74.99	Fair	Need Improvement
3	0 – 49.99	Poor	Unsatisfactory

1.10. Audit Opinion

Based on the compliant ratings as shown in table 6; which basically was interplay of the institutional guidelines, the Public Procurement Act 2007 and the WB general procurement principles, the CERHI, University of Benin

procurement activities of ACE-Impact project **NEEDS IMPROVEMENT.**
 Assessment is at sixty-five percent (65%) mark.

Table 6: Performance and Compliant Grading

S/NO	ACTIVITY	BASIS	COMPLIANCE GRADE
1	Preparation of Procurement Plan	Based on WB Guideline	Good
2	Advertisements	Based on Institutional guideline and the PPA requirements	Fair
3	Procurement Method	Based on Institutional guideline and the PPA requirements.	Good
4	Bidding Processes	Based on Institutional guideline and the PPA requirements.	Fair
5	Bid Evaluation & Reporting	Adherence to criteria	Poor
6	Contract Award	Meeting awards requirements	Fair
7	Documentations	Quality, filing, ease of retrieval and assessment	Fair
8	Competition and Equal opportunity	Based on WB Guideline	Good
9	Value for money (VFM)	Based on the PPA 2007 and WB requirements	Fair
10	Transparency	Based on WB Guideline	Good
11	Economy	Based on Institutional guideline and the PPA 2007 and WB requirements.	Fair
12	Efficiency	Based on the PPA 2007 and WB requirements.	Fair
13	Contract Implementation, Monitoring and Evaluation	Based on Institutional guideline and the PPA requirements	Good

1.11 Recommendations

1. It is important that the use of institution's procurement guideline and practices be reconsidered if certain processes with weaknesses and limited compliances are to be improved upon. For instance, invitation for RFQ should not be based only on the contractors that the University has used for previous contracts. A

robust procurement process is dependent on the number of vendors that are aware of the procurement. The more the better.

2. The Centre should ensure that the recommended Standard Bidding Document (SBD) are used for every procurement. It helps to create a level playing ground for the procurement process exercise.
3. Though some of these were retrieved and presented to the team from the University Central Procurement Unit, solicitation for mandatory compliances are means of generating revenue for government and should be considered very important during bids solicitation, examinations and evaluations.
4. The Centre should ensure that vendors are engaged based on current and approved procurement methods. Thresholds and nature of contracts of goods, works and services should be taken into consideration in choosing the appropriate method.
5. Contract package identification is very important in contract management and administration. It should always be applied to all procurements.
6. Improve on bid evaluation reporting.
7. The Centre should Conduct regular training programs for procurement department to enhance their understanding of procurement best practices, and compliance requirements.



QS. Okoye N. Ifeanacho *FNIQS*
(Team Leader)

February 11, 2025

SECTION 2 – INTRODUCTION

2.1 BACKGROUND

Due to the need to promote regional specialization amongst Universities in the West and Central Africa sub-region within disciplines that address common regional challenges, the Africa Center of Excellence (ACE) Project aims at strengthening the capacities of these Universities to enable them deliver high quality training and applied research.

1. Africa Centre of Excellence (ACE 1) Project

The Africa Centre of Excellence (ACE 1) project was instituted in 2013 by the Government of Nigerian, Ghana, Benin Republic, Togo, Burkina Faso, Cameroun and Senegal with support from the World Bank.

The Federal Government of Nigeria (FGN) entered into a credit agreement (Credit Number 5415-NG) after securing US\$70.0 million with the International Development Agency (IDA) of the World Bank (WB) to finance the ACEs project in 10 Nigerian Universities.

2. The Second Africa Higher Education Centres of Excellence for Development Impact (ACE- Impact) Project

The Second Africa Higher Education Centres of Excellence for Development Impact (ACE- Impact) Projects resulted from the successes achieved with the ACE 1. ACE-Impact project has 43 Centres in the Africa sub-region, with 17 of them being run by Nigeria Universities.

ACE-Impact project (Credit Number 6510-NG) was designed to inject \$115 million to the Nigeria University System (NUS).

2.2. THE AFRICA CENTER OF EXCELLENCE IN REPRODUCTIVE HEALTH INNOVATION (CERHI), UNIVERSITY OF BENIN.

CERHI stated its goal as to “build capacity within West Africa's tertiary educational system for implementing high quality training and applied research for reproductive health professions to tackle policies and programs for reducing the region's high burden of fertility, unsafe abortion, maternal mortality and HIV/AIDS”.

The objective includes:

- (i) "Training of students and technical experts/policymakers through short courses on relevant fertility, maternal mortality, HIV/AIDS and reproductive health policy topics in the region".
- (ii) "Masters in reproductive health, public health, health economics and nursing".
- (iii) "PhDs in reproductive health, public health, and nursing".
- (iv) "Develop regional laboratory capacity to support HIV/AIDS and other reproductive health related problems".

2.3 NATIONAL UNIVERSITIES COMMISSION (NUC)

The **National Universities Commission (NUC)** of Nigeria is a parastatal under the Federal Ministry of Education (FME). It was established in 1962 as an advisory agency in the Cabinet Office and became a statutory body in 1974. NUC is a regulatory agency acting as a catalyst for positive change and innovation for the delivery of quality University education in Nigeria.

The NUC aims to: achieve a stable and crisis-free University System; upgrade and maintain physical facilities in the Nigerian University System for delivery of quality university education and match university graduate output with national manpower needs; work with Nigerian Universities to achieve full accreditation status for at least 80% of the academic programmes; foster partnership between the Nigerian University System and the private sector.

The National Coordination of the ACE projects is domiciled at the National Universities Commission (NUC). It is responsible for the National Project facilitation, training, and supervision in fiduciary aspects as well as national Monitoring and Evaluation (M&E) and minor Technical Assistance (TA) in Nigeria.

2.4 WORLD BANK PROCUREMENT GUIDELINE

The WB guideline has set rules guiding the procurement processes to be followed for procurement of good, works, consulting and non-consulting services being financed with loans from the WB. It covers the consideration of the WB core procurement principles in every contract.

Notwithstanding the established procurement guidelines, the FG/NUC and the WB have agreed to allow the ACEs Centres to use the various institutions guidelines for the implementation of the projects.

2.5 PUBLIC PROCUREMENT ACT (PPA) 2007

The Public Procurement Act 2007 as amended guides all procurement activities of the Ministries Departments and Agencies (MDAs) in Nigeria. The PPA is regulated by the Bureau of Public Procurement (BPP). One of BPP's functions is to regulate and ensure the reduction of infractions, weaknesses and non-compliances aimed at reducing corruption in public procurement. It also aims to ensure value for money, economy, transparency, competition, fairness, integrity and accountability in public procurement activities; improved professionalism and enhanced service delivery.

The PPA Act 2007 as amended provides the basic framework for the award and execution of contracts in Nigeria and promotes freedom of information that mandates all unclassified procurement records to be made available to appropriate public for inspection.

2.6 PROCUREMENT PROCESS AUDIT OF ACES

The purpose of the Procurement Audit of ACEs is to study, verify, interpret, and critically analyze all data, documents and Procurement statement collected/received and form true, fair and independent opinion on the Procurement Statements of the Procurement operation of ACE (Nigeria) for the period under review and to report findings to the National Universities Commission (NUC).

2.7 ENGAGEMENT OF COSSET CONSULTANTS

The NUC engaged Cosset Consultants to carry out post review of procurement activities of the 17 ACE-Impact Centres in fourteen (14) Nigeria Universities, including the ACE-CERHI, University of Benin, Edo State, Nigeria.

2.8 OBJECTIVES OF THE ACE-IMPACT PROJECT PROCUREMENT PROCESS AUDIT

This Procurement Audit is to identify and report on negligence in procurement management operations and decisions. It is also structured to bring to light all fraudulent acts, weaknesses, deficiencies and non-compliances that negatively affect procurement activities and recommend deterrents and corrective actions to ensure improved processes.

The Procurement audit gave objective assessments of the procedures specified in the Credit Agreement and determine the levels of compliances with institutional guidelines with respect to the considerations of the World Bank guiding principles.

2.9 METHODOLOGY

1. The methodology adopted for this assignment is generally concerned with investigations, inquiry, assertions, reasoning and research. The approach is objective, verifiable, and quantifiable. Interactions and interviews were held with officers of CERHI that were involved in the various stages of the procurement process/activities. The opinions and clarifications from the CERHI staff are considered and addressed in the report.

2. Contract data forms are used to collect the information that were analyzed. The contents of the form include information on general contracts, procurement and contracting, costs, time, contract administration, disbursement and deliverables. The documents made available to the consultant from which the data were collected include:

1. Procurement Plan.
2. Institution guideline.
3. Solicitation documents used before award.
4. Contract files.

5. Payment Vouchers.

3. Visits to selected project site was undertaken to determine the quality of materials and labour deployed to the works by the contractor. It also helps to determine the level of supervision from the CERHI procurement staff.

4. This analyzed data enabled the determination of the following critical success factors;

- (1) Compliance with the provisions of the World Bank Procurement Guideline.
- (2) Compliance with the provisions of the Public Procurement Act 2007 (examine the Management Control Framework in place to monitor procurement and contracting activities within CERHI PIU).
- (3) Compliance with the use of standard bidding documents (examine procurement documents and contracts files issued between the stipulated periods).
- (4) Compliance with the Code of Conduct for Public Officers involved in Procurement (review the processes undertaken by personnel of the CERHI Project who are directly involved in procurement and contracting activities).
- (5) Optimized commercial performance and value for money (review related procurement procedures, guidelines and processes and determine the level to which value for money was achieved).

5. Exit meeting was held with the procurement staff of the Centre. The observed key weaknesses and non-compliances were brought to their notice. The explanation given by the Centre staff are considered in the report.

6. The personnel interacted with at the ACE-CERHI during the field works were:

1. The Center Leader.
2. The Project Manager.
3. The accountant

4. The Procurement Officer.

SECTION 3 – SCOPE AND REVIEW SAMPLES

3.1 AUDIT SCOPE

The procurement audit covers the review of all the procurement transactions, limited to the samples selected for audit, including prices reviews and compares of similar rates as at the time of award. Selected project site and inspection of procured goods, works and services are expected to be taken into consideration. The scope includes determining the following:

1. Whether the procurement statements from the CERHI procurement unit conform to accepted procurement principles in accordance with the NUC/WB guidelines.
2. Whether they fairly represent the financial position of the CERHI activities
3. Whether the result of operations for a given period are accurately represented.
4. Whether the procurement statements have been altered.

3.2 REVIEW SAMPLE

CERHI presented the procurement plans and a list of nineteen (19) procured contracts. All the contract are completed.

Five (5) of the procured contracts were selected for review. The selection was about 35.70% of the procured and considered contracts and amount to about 46.20% of the total value of contracts procured in 2024.

The field work at the CERHI, was based on data sourced from available documents and information received from the Center's procurement unit.

Table 6– ANALYSIS OF COMPLETED/UNCOMPLETED CONTRACTS

S/NO	DESCRIPTION	NO OF PROJECTS COMPLETED	NO OF PROJECTS ON-GOING	TOTAL
1	January 1, 2024 to December 31, 2024	19	0	19
	TOTAL	19	0	19

Table 7 – ANALYSIS OF COMPLETED/UNCOMPLETED CONTRACTS

S/NO	DESCRIPTION	PERCENTAGE
1	Completed (19No)	100%
2	Uncompleted (0No)	0%
	TOTAL	100%

Table 8 – ANALYSIS OF COMPLETED/UNCOMPLETED CONTRACTS

S/NO	DESCRIPTION	VALUE (N)	TOTAL (N)
1	Completed (19No)	174,732,592.50	174,732,592.50
2	Uncompleted (0No)	0	0
	TOTAL	174,732,592.50	174,732,592.50

This audit review was based on information extracted from the documents made available to the Consultant by the CERHI staff. There were also interviews and interactions with key personnel



SECTION 4 – SPECIFIC PROJECTS DETAILS

4.1 CONSULTANT TO DEVELOP SELF-ASSESSMENT REPORT AND BIBLIOMETRIC ANALYSIS FOR THE CENTRE OF EXCELLENCE IN REPRODUCTIVE HEALTH INNOVATION (CERHI), UNIBEN

4.1.1 Introduction

Ordinarily, this was an NCB contract. However, the process adopted by CERHI for the procurement was RFQ, but based on selection and recommendations. CERHI made a direct award to **Messrs. Lawrenmorris Health and Fit Services Ltd of No. 68, Yaounde Street, Wuse Zone 6, Abuja**. Messrs. Lawrenmorris Health and Fit Services Ltd was selected based on his previous engagement by the University on such assignment. It was also stated that the Consultant was recommended by the Association of African Universities (AAU).

The invitation to submit quotation was issued to Messrs. Lawrenmorris Health and Fit Services Ltd on July 20, 2024. The deadline for submission was July 30, 2024.

The award letter issued to Messrs. Lawrenmorris Health and Fit Services Ltd is dated August 12, 2024; at the contract sum of Twenty-one Million, Five Hundred Thousand Naira (N21,500,000.00). This is about USD13,462.74 at USD 1,597.00/\$ (as at August 12, 2024). The contract was about 0.27% of the Bank financing.

The contract agreement was executed on August 14, 2024, and the consultancy services was completed on September 20, 2024. A net Payment of N18,624,375.00 (net) was made to the consultant with PV/2023/UNIBEN - 2/000000456 of October 10, 2024.

4.1.2 Observations/ Findings

The following were observed in the procurement process of the goods.

4.1.2.1 Procurement Planning

This contract is not in the Centre's 2024 procurement plan.

4.1.2.2 Advertisement

Award was based on selection because the consultant has rendered similar service to the University and was recommended by the AAU.

4.1.2.3 Pre/Post Qualification

Pre/Post qualifications were not considered. Selection was based on past services rendered to the University.

4.1.2.4 Competition

The process was not competitive.

4.1.2.5 Bid Opening

This was not carried out as there was no need for such exercise.

4.1.2.6 Bidding Documents

Standard bidding documents were not used.

4.1.2.7 Evaluation of Bids/ Proposals

The quotation was assessed by the Centre and the University's procurements department before the award was made.

4.1.2.8 Award of Contract

The award letter was issued within reasonable period.

4.1.2.9 Contract Documents

The quotation, the award letter and the Contract Agreement were the contract documents.

4.1.2.10 Procurement Duration

The procurement processes duration leading up to the signing of the contract was concluded on time.

4.1.2.11 Contract Implementation

The services were rendered within reasonable time. (award on August 12, 2024 and completion on September 20, 2024).

4.1.2.12 Payments

A net payment of N18,624,375.00 was made through a payment voucher no. PV/2023/UNIBEN - 2/000000456 of October 10, 2024.

4.1.2.13 Physical Inspection

Physical inspection did not take place because of the nature of the procurement.

4.1.3 Recommendation

Procurement training is recommended for the staff of the procurement department.



4.1.4 Conclusion

The services were rendered satisfactorily. All current mandatory documents from the consultant were sighted.

4.2 SUPPLY OF TEN THOUSAND LITRES OF DIESEL FOR CERHI GENERATOR

4.2.1 Introduction

This contract is not part of the 2024 procurement plan of the Center. It was procured using Request for Quotation (RFQ) method. The CERHI invited three contractors to submit quotations on July 1, 2024, with a deadline for submission on July 8, 2024. The bids submitted were as follows; Messrs. Hevi Global Resource bided N18,987,500.00, Messrs. Zabalensa Enterprises quoted N17,640,000.00 and Messrs. Buvel Business Ventures Limited offered N14,100,000.00. The bids evaluation was done July 8, 2024. Recommendation for award to be made to the lowest bidder was issued by the procurement department. In line with this, an award letter dated July 10, 2024 was issued to **Messrs. Buvel Business Ventures of No. 222, Muratala Way, P.O. Box 1928, Benin, Edo State** at a contract price of Fourteen Million, One Hundred thousand Naira (N14,100,000.00). This contract sum has a dollar equivalent of Nine Thousand, One Hundred and Thirty-Seven Dollar, Twenty-Seven Cents based on an exchange rate of One Thousand, Five Hundred and Forty-Three Naira, Thirteen Kobo (N1,543.13/\$1) as at July 10, 2024. This is about 0.12% of the Bank financing. The acceptance letter is dated July 10, 2024.

The contract Agreement was signed on July 10, 2024, while the completion was on July 11, 2024, as captured in the bulk sales invoice no 55401. The payment for the contract in the net sum of Twelve Million, Three Hundred and Seventy Thousand, Fifty Naira (N12,370,050.00) was made to the contractor through a payment voucher number – PV NO. PV/2024/UNIBN-2/000000297 of July 16, 2024. The contract has a bid validity period of 45 days.

4.2.2 Observations/ Findings

The review showed the following observation regarding the process;

4.2.2.1 Procurement Planning

This contract is in the ACE-CERHI 2024 procurement plan.

4.2.2.2 Advertisement

This contract does not require Advertisements

4.2.2.3 Pre/Post Qualification

Pre-Qualification exercise does not apply to this procurement.

4.2.2.4 Competition

There was a considerable competition with the process.

4.2.2.5 Bid Opening

Bid opening not stated.

4.2.2.6 Bidding Documents

Standard bidding documents were not used for this contract.

4.2.2.7 Evaluation of Bids/ Proposals

Bid evaluation was done but no adequate.

4.2.2.8 Award of Contract

The contract was awarded to Buvel Business Ventures at a contract value of N14,100,000.00 being the lowest bidder and the best responsive.

4.2.2.9 Contract Documents

The quotation, the award letter, the acceptance letter and the signed contract agreement constitute the contract documents.

4.2.2.10 Procurement Duration

The procurement duration took a total of 9 Days from the date of solicitations to the date of contract Agreement.

4.2.2.11 Contract Implementation

The contract implementation was good considering the period within which the contract was completed. The procurement process took a short period of time but it did not negatively affect the outcome.

4.2.2.12 Payments

The net payments of N12,370,050.00 was made to the contractor through PV NO. PV/2024/UNIBN-2/000000297/ of July 16, 2024. It was made on time.

4.2.2.13 Physical Inspection



The item procured is a consumable good. There was no physical inspection.

4.2.3 Recommendation

Based on the audit process field work at the ACE-CERHI the following recommendations are made:

1. Bid evaluation must be done properly for all contracts categories regardless of their thresholds.
2. The Center should also use standard bidding documents (SBDs) to ensure uniformity, consistence, transparency, compliance with regulations and clear contract expectations.
3. Training is a key component for good procurement practice. The Centre staff should be exposed to procurement trainings that would enhance the deliveries of expected results.

4.2.4 Conclusion

The procurement process for this contract is very commendable due to the timely delivery and outcome. However, adequate care must be taken to ensure strict compliance with the necessary procurement processes.

4.3 REPAIR AND REFURBISHMENT OF THE FAILED 800KVA TRANSFORMER SUPPLYING POWER TO FACULTY OF ENGINEERING

4.3.1 Introduction

This contract is not included in the 2024 procurement plan of the Center and was carried out using Request for Quotation (RFQ) method. Three (3) contractors were invited on November 15, 2024 to submit quotations. Messrs. Rich-Chukasson Ltd responded with a quotation of N18,775,950.00, Messrs. Hevi Global Services Limited quoted N20,222,340 and Messrs. EKL Global Investments Limited offered N23,500,420.00.

The contract was awarded to **Messrs. Rich-Chukasson Limited of No. 20, Elekahia Road, Port Harcourt, Rivers State** on November 22, 2024. The contract value was Eighteen Million, Seven Hundred and Seventy-Five Thousand, Nine Hundred and Fifty Naira (N18,775,950.00) representing a Dollar equivalent of Ten Thousand, Eight Hundred and Sixty Dollar, Fifty-Six Cents (\$10,860.56). This was based on an exchange rate of One Thousand, Seven Hundred and Twenty-Eight Naira Eighty-Two Kobo to a dollar (N1,728.82/\$1) as at November 22, 2024. The contract amount accounts for 0.18% of the total Bank's financing.

The company issued an acceptance letter dated November 23, 2024. The contract agreement between the Centre and the Contractor was executed on November 25, 2024. The contract was completed on November 26, 2024 and was certified the same day.

A Net Payment of N16,426,773.00 for Repair & Refurbishment of Failed 800KVA Transformer was made through a payment voucher number PV/2024/UNIBN-2/000000580 of November 28, 2024.

The entire procurement duration took a total of 15 Days from the date of the invitation for bid to the date of signing the contract agreement which is commendable.

4.3.2 Observations/ Findings

The review showed the following observation regarding the process;

4.3.2.1 Procurement Planning

This contract is not in the ACE-CERHI 2024 procurement plan.

4.3.2.2 Advertisement

This contract does not require Advertisements

4.3.2.3 Pre/Post Qualification

Pre-Qualification exercise does not apply to this procurement.

4.3.2.4 Competition

There was a considerable competition with the process.

4.3.2.5 Bid Opening

Bid opening date was not sighted.

4.3.2.6 Bidding Documents

Standard bidding documents were not used for this contract

4.3.2.7 Evaluation of Bids/ Proposals

Bid evaluation was done on November 20, 2024.

4.3.2.8 Award of Contract

The contract was awarded to Messrs. Rich-Chukasson Limited at a contract value of N16,426,773.00

4.3.2.9 Contract Documents

The quotations, the award letter, the acceptance letter and signed contract agreement constitute the contract documents.

4.3.2.10 Procurement Duration

The procurement duration took a total of 15 days from the date of solicitations to the date of signing the contract agreement.

4.3.2.11 Contract Implementation

The contract implementation was fair considering the activities that led to award of contract and the period it took for the contract to be completed.

4.3.2.12 Payments

A net payments of N16,426,773.00 was made to the contractor through a payment voucher number PV/2024/UNIBN-2/000000580/ of November 28, 2024.

4.3.2.13 Physical Inspection

The audit team did visit the site and the transformer was powered and working. Some pictures are shown in the attached appendix vii.

4.3.3 Recommendation

Based on the audit process field work at the ACE-CERHI the following recommendations are made:

1. Bid evaluation must be done and properly recorded for all contracts regardless of their thresholds; with the presence of all relevant parties.
2. The Center should also use standard bidding documents (SBDs) to ensure uniformity, consistence, transparency, compliance with regulations and clear contract expectations.
3. Advertisement should always be placed on the Centre's notice board and hosted on the website. This would help reach potential bidders that ordinarily could not be invited, making the process more competitive.

4.3.4 Conclusion

The procurement process for this contract was good considering the outcome of the process. However, adjustments must be made in future contracts to improve the overall process.

The Center should ensure that more bidders are invited to make it more competitive and increase the chances of getting better value-for-money.

4.4. FURNISHING OF THREE PROFESSORS OFFICES AT THE UNIVERSITY OF BENIN.

4.4.1 Introduction

The contract for Furnishing of Three Professors' Offices at The University of Benin was included in the 2024 procurement plan of the Centre and it was procured using Request for Quotation (RFQ) method. A letter of invitation was issued to five (5) vendors on November 4, 2024 to submit quotations for the contract with a deadline for submission dated November 12, 2024; and a bid validity period of 45 Days. All five (5) vendors submitted their quotations within the solicitation period and the details of the quotations are as follows; Messrs. Tina Chris Global Resources Limited quoted N12,357,125.00 on November 11, 2024, Messrs. Samromey Project Limited bided N14,176,800 on November 12, 2024, Messrs. Cajid Bosi (Nigeria) Company offered N15,583,475.00 on November 12, 2024, Messrs. Andola Global Resources quoted N16,548,000 on November 11, 2024 and Messrs. G.S.A. Associates made the offer of N16,524,900.00 on November 11, 2024.

Being the least responsive bidder, an award letter dated November 22, 2024 was issued to **Messrs. Tina Chris Global Resources Limited of No. 27, Dawson Road, Opposite Eagle Line, Benin City**. The contract value was Twelve Million, Three Hundred and Fifty-Seven Thousand, One Hundred and Twenty-Five naira (N12,357,125.00). This is the dollar equivalent of Seven Thousand, One Hundred Forty-Seven Dollar, Seventy-Two Cents (USD7,147.72) at an exchange rate of One Thousand, Seven Hundred and Twenty-Eight Naira, Eighty-Two Kobo to the Dollar (N1,728.82/\$1). This accounted for about 0.12% of the Bank's financing. The contractor presented an acceptance letter dated November 23, 2024.

The contract agreement was executed between the Centre and the Contractor on November 24, 2024. The contract was completed on December 16, 2024. In fulfilment of the contract obligations, a net

payment of N10,811,047.00 was made to the contractor in through voucher no: PV/2024/UNIBN-2/000000612 on December 18, 2024.

4.4.2 Observations/ Findings

The following observation in respect to the process were made during the review;

4.4.2.1 Procurement Planning

The contract was not included in the 2024 procurement plan of the Centre.

4.4.2.2 Advertisement

This is not applicable to this contract.

4.4.2.3 Pre/Post Qualification

Pre-Qualification exercise does not apply to this procurement process.

4.4.2.4 Competition

There was good competition with the process as five (5) vendors were invited to submit quotations for this contract.

4.4.2.5 Bid Opening

Bids were open November 12, 2024. The presence of the bidders and independent observers could not be ascertained because there was no bid return sheet.

4.4.2.6 Bidding Documents

Standard bidding documents were not used for this procurement process.

4.4.2.7 Evaluation of Bids/ Proposals

Bid evaluation report was not sighted.

4.4.2.8 Award of Contract

The contract was awarded to Messrs. Tina Chris Global Resources Limited on November 22

4.4.2.9 Contract Documents

The constituents of the contract documents include; the quotation, the award letter, the acceptance letter and the signed contract agreement.

4.4.2.10 Procurement Duration

The procurement process duration took a total of 20 Days from the date of solicitation for submission of bids to the date of Contract Agreement.

4.4.2.11 Contract Implementation

The contract implementation is adjudged good considering the procurement process and its outcome.

4.4.2.12 Payments

A net payment of N10,811,047 was paid to the contractor in fulfilment of their contractual obligations as payment for the furnishing of three professors' offices at the University of Benin, through voucher no: PV/2024/UNIBN-2/000000612 on December 18, 2024.

4.4.2.13 Physical Inspection

The audit team made physical inspection of the goods procured by the centre and pictures were taken. Some are shown in the attached pictures in appendix vii.

4.4.3 Recommendation

The Centre should always abide by the laid down rules and guidelines of the public procurement as this is necessary to ensure transparency and fairness.

4.4.4 Conclusion

The procurement process for this contract was commendable. However, there is still room for improvement especially in areas regarding documentation.

4.5. SUPPLY OF 7000LITRES OF DIESEL TO CERHI COMPLEX GENERATOR.

4.5.1 Introduction

This contract was not included in the 2024 procurement plan for the Centre and the procurement process adopted was Request for Quotation (RFQ). On February 19, 2024, the Centre sent out requests to three (3) vendors inviting them to submit quotations on or before March 8, 2024, with the bids being valid for a period of 45 Days. This was followed by the submissions made by all three (3) invited vendors within the solicitation period stated in the letter of invitation from the Centre. The submissions made by the vendors are as follows; Messrs. Sunaid Technical Projects Limited quoted N18,060,000.00 on February 27, 2024, Messrs. Ultimate Guarantee Services Limited quoted N17,500,000.00 on February 26, 2024 and Messrs. Kpemsy Energy quoted N13,982,500.00 on March 6, 2024.

Following the recommendation made by the Centre procurement unit, the University Management Board issued an award letter dated March 25, 2024 in favor of **Messrs. Kpemsy Energy of 24, Omoforwan Street, Off Okhoro, Benin City**, in the contract sum of Thirteen Million, Nine Hundred and Eighty-Two Thousand, Five Hundred Naira (N13,982,500.00). This is the Dollar equivalent of Ten Thousand, Three Hundred and Six Dollar, Ninety-Four Kobo (USD10,306.94) at an exchange rate of One Thousand, Three Hundred and Fifty-Six Naira, Sixty-One Kobo to the Dollar (N1,356.61/\$1). This represents 0.17% of the Bank financing. The acceptance letter submitted by the contractor is dated November 23, 2024.

The contract agreement was signed on November 25, 2024 and the contract was completed on March 27, 2024. The net payment of N12,266,966.25 was made to the contractor for the supply of 7000litres of diesel to CERHI complex generator, through payment voucher no: PV/UNIBN-2/000000131 on November 28, 2024.

4.5.2 Observations/ Findings

The following observation in respect to the process were made during the review;

4.5.2.1 Procurement Planning

The contract is in the procurement plan of the Centre.

4.5.2.2 Advertisement

This is not applicable to this contract.

4.5.2.3 Pre/Post Qualification

Pre-Qualification exercise does not apply to this procurement threshold. The documents submitted by the bidders were checked for compliances before the award.

4.5.2.4 Competition

There was fair competition with the process as three (3) vendors were invited to submit quotations for this contract.

4.5.2.5 Bid Opening

Bid opening date was not sighted.

4.5.2.6 Bidding Documents

Standard bidding documents were not used for this procurement process.

4.5.2.7 Evaluation of Bids/ Proposals

Bid evaluation report was not sighted.

4.5.2.8 Award of Contract

The contract was awarded to Messrs. Kpemsy Energy on November 25, 2024. It was issue within allowable period.

4.5.2.9 Contract Documents

The contract documents include; the quotation, the award later, the acceptance letter and the signed contract agreement.

4.5.2.10 Procurement Duration

The procurement duration for this contract took a total of 39 days from the date of the solicitation of bids up to the date the contract agreement was signed.

4.5.2.11 Contract Implementation

The contract implementation was commendable, taking into consideration the outcome of the process.

4.5.2.12 Payments

A net payment of N12,266,966.25 was made to the contractor for the supply of 7000litres of diesel to CERHI complex generator. This was paid with voucher no: PV/UNIBN-2/000000131 on November 28, 2024.

4.5.2.13 Physical Inspection

The audit team did not undertake physical inspection of this procurement as it was a consumable item.

4.5.3 Recommendation

It is paramount that the required procurement processes be adhered to in accordance to all rules and guidelines. For instance, it is not right that SBD was not used for this contract.

4.5.4 Conclusion

The procurement for this contract was good, considering the competitiveness, fairness and openness of the process.



APPENDICES



APPENDIX 1

LIST OF PROCUREMENTS BY CERHI



UNIVERSITY OF BENIN – ACECERHI

APPENDIX 1 -INVENTORY OF PROCURED ITEMS/SAMPLED & REVIEWED PROJECT

S/NO	PACKAGE NO	DESCRIPTION	CONTRACTOR/ BENEFICIARY	AMOUNT (NAIRA)	DATE	TYPE	METHOD USED	APPROPRIATE METHOD	REVIEWED CONTRACTS	REMARKS
		UNIBEN-CERHI								
		GOODS								
1		PURCHASE OF STATIONERY IN CERHI BUILDING	A.A. JOSMOS BOOKSHOP ENTERPRISE	7,290,077.50	JULY 2. 2024	GOODS	RFQ	RFQ		COMPLETED
2		PURCHASE OF THREE LAPTOPS AND TWO DESKTOPS TO SUPPORT THE WORK OF THE BURSARY UNIT	MESSRS. ANDOLA GLOBAL RESOURCES	5,600,00.00	JULY 2. 2024	GOODS	RFQ	RFQ		COMPLETED
3		TEN THOUSAND LITRES OF DIESEL FOR CERHI GENERATOR	BUVEL BUSSINESS VENTURES LIMITED	14,100,000.00	JULY 10. 2024	GOODS	RFQ	RFQ	REVIEWED	COMPLETED
4		OVERHAULING OF 150KVA CUMMINGS GENERATOR-SET AT CERHI SECRETARIAT	WISETECH TECHNICAL COMPANY	2,291,000.00	MAY 24. 2024	GOODS	RFQ	SH		COMPLETED
5		SOURVENIR, A3 SIZE PAPER BAGS, PENS AND JOTTERS	MUSTARD UNIVERSAL SUPPLIES LIMITED	2,580,000.00	APRIL 29. 2024	GOODS	RFQ	SH		COMPLETED
6		PURCHASE OF EQUIPMENT AND INSTRUMENTS FOR NURSING AND MIWIFERY COUNCIL OF NIGERIA ACCREDITATION	ANO AGU NEWLIFE COMPANY	7,547,699.00	DECEMBER 2. 2024	GOODS	RFQ	RFQ		COMPLETED
7		7000 LITRES OF DIESEL OF CERHI COMPLEX GENERATOR	KPEMSY ENERGY	13,982,500.00	MARCH 25. 2024	GOODS	RFQ	RFQ	REVIEWED	COMPLETED
8		SUPPLY OF STUDENTS' CHAIRS AND TABLES AND OFFICE EQUIPMENT FOR COLLEGE OF MEDICAL SCIENCES (CLASS ROOM 1)	MESSRS. ETERNAL INNOVATIONS	9,297,513.75	JUNE 20. 2024	GOODS	RFQ	RFQ		COMPLETED
9		SUPPLY OF STUDENTS' CHAIRS AND TABLES AND OFFICE EQUIPMENT FOR COLLEGE OF MEDICAL SCIENCES (CLASS ROOM 3)	MESSRS. ETERNAL INNOVATIONS	9,330,245.50	JUNE 20. 2024	GOODS	RFQ	RFQ		COMPLETED



10		SUPPLY OF STUDENTS' CHAIRS AND TABLES AND OFFICE EQUIPMENT FOR COLLEGE OF MEDICAL SCIENCES (CLASS ROOM 2)	MESSRS. ETERNAL INNOVATIONS	9,306,543.75	JUNE 20. 2024	GOODS	RFQ	RFQ		COMPLETED
11		PURCHASE OF STATIONARY IN CERHI BUILDING	MESSRS. A.A. JOMOS BOOKSHOP	2,720,100.00	OCTOBER 24. 2024	GOODS	RFQ	SH		COMPLETED
B		WORKS								
12		REPAIR OF RMU SUPPLYING POWER TO BLOCKS OF FLATS, SOCIAL SCIENCES AND ELECTRICAL SERVICES IN VC LODGE AND CAPITOL	MESSRS. ZABALENSA ENTERPRISES.	1,392,388.00	NOVEMBER 20. 2024	WORKS	RFQ	SH		COMPLETED
13		REPAIR AND REFURBISHMENT OF THE FAILED 5KVA POWER TRANSFORMER SUPPLYING UNIVERSITY OF BENIN	MESSRS. ZABALENSA ENTERPRISES.	19,462,875.00	19462875	WORKS	RFQ	RFQ		COMPLETED
14		FURNISHING OF THREE PROFESSORS' OFFICES AT THE UNIVERSITY OF BENIN	MESSRS. TINA CHRIS GLOBAL RESOURCES LIMITED	12,357,125.00	12357125	WORKS	RFQ	RFQ	REVIEWED	COMPLETED
15		FIXING OF INTERLOCKING TILES AND PAINTING PF KERBS IN CERHI SECRETARIAT	MESSRS. GENEHI GLOBAL RESOURCES NIGERIA LIMITED	4,813,312.50	4813312.5	WORKS	RFQ	SH		COMPLETED
16		REPAIR AND REFURBISHMENT OF THE FAILED 800KVA POWER TRANSFORMER SUPPLYING TO FACULTY OF ENGINEERING	MESSRS. RICH-CHUKASON LIMITED	18,775,950.00	NOVEMBER 22. 2024	WORKS	RFQ	RFQ	REVIEWED	COMPLETED
17		SUPPLY OF POWER TO THE NEW FACULTY OF AGRICULTURE BUILDING	MESSRS. RICH-CHUKASON LIMITED	11,447,650.00	NOVEMBER 22. 2024	WORKS	RFQ	RFQ		COMPLETED
18		INSTALLATION OF SOLAR INVERTER FOR ALTERNATIVE POWER SOURCE AT CERHI PARTNER INSTITUTION	MICHRIELLA GLOBAL SERVICES LIMITED	6,537,612.50	JULY 2. 2024	WORKS	RFQ	RFQ		
C		SERVICES								
19		CONSULTANCY SERVICES FOR THE DEVELOPMENT OF DLI2.2 SELF ASSESSMENT REPORT FOR CERHI	MESSRS. LAWRENMORIS HEALTH & FIT SERVICES LIMITED	21,500,000.00	AUGUST 12. 2024	SERVICES	RFQ	CQS	REVIEWED	COMPLETED
				174,732,592.50					35.70% REVIEW SAMPLE	



APPENDIX II
CHECK LIST AND PROCUREMENT DURATION



AFRICA CENTRE OF EXCELLENCE IN REPRODUCTIVE HEALTH INNOVATION (CERHI)

UNIVERSITY OF BENIN, EDO STATE

CONSULTANCY SERVICES

CHECK LIST

1. CONSULTANT TO DEVELOP SELF-ASSESSMENT REPORT AND BIBLIOMETRIC ANALYSIS FOR THE CENTRE OF EXCELLENCE IN REPRODUCTIVE HEALTH INNOVATION (CERHI), UNIBEN

LOAN/CREDIT NO.6510-NG	REVIEW DATE: JANUARY 31, 2025			
CONTRACT DATA				
Contract Name: Consultant to Develop Self-Assessment Report and Bibliometric Analysis for the Centre of Excellence in Reproductive Health Innovation (CERHI), UNIBEN	Type of Contract: Lump Sum			Contract Amount: N
	Goods ()	Works ()	Services (X)	21,500,000.00
Number:				
Contractor's Name & Address: Messrs. Lawrenmorris Health & Fit Services Ltd, No. 68, Yaounde Street, Wuse Zone 6, Abuja.	Notification of Award & Date			August 12, 2024
	Acceptance Letter & Date			August 14, 2024
No. of Bids Received: One (1)	Start date of Contract Performance			August 14, 2024
	Date of Contract Agreement:			August 14, 2024
Location of Goods, Works or Service:	CERHI, University of Benin, Edo State.			
TOPIC	COMMENTS & FINDINGS:			
PRFOCUREMENT AND CONTRCTING				
Contract Package (Items & Quantity)	Consultant to Develop Self-Assessment Report and Bibliometric Analysis for the Centre of Excellence in Reproductive Health Innovation (CERHI), UNIBEN			
	3 Items: i. Meeting with project staff and gathering of relevant data. ii. SAR preparation iii. Bibliometric Analysis.			
Contract Type {Goods, Works (S&L) Services}	Services			
Procurement Method (ICB, LIB, NCB, SHOPPING-RFQ/RFT, CQS)	RFQ (CQS)			
Prequalification (Yes/No)	No			



Single Stage/Two Stage	Single Stage		
Domestic Preference (Yes/No)	No		
Bank Review (PRIOR, POST, SOL)	Prior		
COSTS			
USD Equivalent	13,462.74		
Exchange Rate/Date	USD 1,597.00 (As at August 12, 2024).		
Price of Lowest Evaluated Bidder (N)	21,500,000.00		
Contract Value at Award (N)	21,500,000.00		
Contingencies in PAD	N/A		
Final Contract Price	21,500,000.00 (gross) including TAX but excluding VAT		
TIME (DATE)			
General Procurement Notice (GPN)	Not Applicable		
Request for Proposal (RFP)	Not Applicable		
Invitation for Prequalification	Not Applicable		
Invitation for Bids/Quotation	July 20, 2024		
Submission of Bids	July 30, 2024		
Contract Award Signature	August 12, 2024		
Start date of Contract Performance	Not sighted		
Completion Period Offered by the Contractor	4 weeks (stated by the client)		
Date of Contract Completion	September 20, 2024		
CONTRACT ADMINISTRATION:			
Changes to Contract	Description	Date	Price Impact
	None	Not Applicable	Not Applicable
Final Payment	Description	Date of Invoice	Date of Payment
	Consultant to Develop Self-Assessment Report and Bibliometric Analysis for the Centre of Excellence in Reproductive Health Innovation (CERHI), UNIBEN	September 20, 2024	October 10, 2024
Total Payment	21,500,000.00 (gross)		
DISBURSEMENT			



Disbursement Method (Direct, SOE, Special Account)	Direct			
Percentage of Bank Financing (%)	0.27%			
Disbursements: Amount & Date:	i. N18,624,375.00 (net) paid with PV/2023/UNIBEN - 2/000000456 of October 10, 2024			
DELIVERABLES:				
Contract Package	Reference/ Description	Quantity/% Completed	Date Delivered/ Completed	Remarks (Note any Discrepancies from Contract)
	Consultant to Develop Self-Assessment Report and Bibliometric Analysis for the Centre of Excellence in Reproductive Health Innovation (CERHI), UNIBEN	100%	September 20, 2024	None



AFRICA CENTRE OF EXCELLENCE IN REPRODUCTIVE HEALTH INNOVATION (CERHI)

UNIVERSITY OF BENIN, EDO STATE

PROCUREMENT DURATION FORM

WORKS

Contract No: Not Sighted

Contract Name: Consultant to Develop Self-Assessment Report and Bibliometric Analysis for the Centre of Excellence in Reproductive Health Innovation (CERHI), UNIBEN

Date General Procurement Notice (GPN): Not Used

Bid Validity Period: 45 Days

S/No.	STEPS	DURATION (DAYS)		
		Actual Date	Between Events	Overall (No of Days)
1	Prequalification documents received by Bank	Not Applicable	0	0
2	Bank's No Objection	Not Applicable	0	0
3	Invitation for Prequalification issued	Not Applicable	0	0
4	Submission of Prequalification applications	Not Applicable	0	0
5	PQ Evaluation Report received by Bank	Not Applicable	0	0
6	Bank's No Objection	Not Applicable	0	0
7	Bid documents received by Bank	Not Applicable	0	0
8	Bank's No Objection/BPP No Objection	None	0	0
9	Invitation for Bids issued	July 20, 2024	0	0
10	Submission of bids	July 30, 2024	11	10
11	Bid Evaluation Report preparation (financial)	Not sighted	0	0
12	Request for Clarification	Not Applicable	0	0
13	Bank's No Objection	Not Applicable	0	0
14	Contract Award Notice	August 12, 2024	13	13
15	Contract Signed	August 14, 2024	2	2
	TOTAL DAYS		DAYS	25 DAYS



**AFRICA CENTRE OF EXCELLENCE IN REPRODUCTIVE HEALTH INNOVATION
(ACE-CERHI)
UNIVERSITY OF BENIN, BENIN CITY EDO STATE**

CHECK LIST

GOODS

2. SUPPLY OF TEN THOUSAND LITRES OF DIESEL FOR CERHI GENERATOR

LOAN/CREDIT NO.6510-NG	REVIEW DATE: JANUARY 31, 2025			
CONTRACT DATA				
Contract Name: Supply of Ten Thousand Litres of Diesel for CERHI Generator Contract Number:	Type of Contract: Lump Sum			Contract Amount: N
	Goods (X)	Work ()	Services ()	14,100,000.00
Contractor's Name: Messrs. Buvel Business Ventures Limited Contractor's Address: NO. 222, Murtala Mohammed Way, P.O. Box 1928, Benin	Notification of Award & Date			July 10, 2024
	Acceptance Letter & Date			July 10, 2024
No. Of Bids Received: Three (3)	Start Date of Contract Performance:			July 10, 2024
	Date of Contract Agreement:			July 10, 2024
Location of Goods, Works or Service:	ACE-CERHI – University of Benin			
TOPIC	COMMENTS & FINDINGS:			
PRFOCUREMENT AND CONTRCTING				
Contract Package (Items & Quantity)	Item: Supply of Ten Thousand Litres of Diesel for CERHI Generator			
	- Quantity: Ten Thousand (10,000) Litres			
Contract Type {Goods, Works (S&L) Services}	Goods			
Procurement Method (ICB, LIB, NCB, SHOPPING-RFQ/RFT)	RFQ			
Prequalification (Yes/No)	No			
Single Stage/Two Stage	Single Stage			
Domestic Preference (Yes/No)	No			
Bank Review (PRIOR, POST, SOL)	Prior			
COSTS				
USD Equivalent	\$9,137.27			
Exchange Rate/Date	USD 1543.13 (As at July 10, 2024).			
Price of Lowest Evaluated Bidder	Not Sighted			



(N)				
Contract Value at Award (N)	14,100,000.00			
Contingencies in PAD	N/A			
Final Contract Price (N)	14,100,000.00			
TIME (DATE)				
General Procurement Notice (GPN)	Not Applicable			
Request for Proposal (RFP)	Not Applicable			
Invitation for Prequalification	Not Applicable			
Invitation for Bids	July 1, 2024			
Submission of Bids/Quotation	July 8, 2024			
Contract Award Signature	July 10, 2024			
Start Date of Contract Performance	July 10, 2024			
Completion Period Offered by the Contractor	Not stated			
Date of Contract completion	July 11, 2024			
CONTRACT ADMINISTRATION:				
Changes to Contract	Description	Date	Price Impact	
	None	Not Applicable	Not Applicable	
Final Payment	Description	Date of Invoice	Date of Payment	
	Supply of Ten Thousand Litres of Diesel for CERHI Generator	July 11, 2024	July 16, 2024	
Total Payment	14,100,000.00 (Gross)			
DISBURSEMENT				
Disbursement Method (Direct, SOE, Special Account)	Direct			
Percentage of Bank Financing (%)	0.12%			
Disbursements: Amount & Date	N12,370,050.00 Net – Supply of Ten Thousand Litres of Diesel for CERHI Generator– PV NO. PV/2024/UNIBN-2/000000297/ of July 16, 2024.			
DELIVERABLES:				
Contract Package	Reference/Description	Quantity/% Completed	Date Delivered/Completed	Remarks (Note any Discrepancies from Contract)
Not Sighted	Supply of Ten Thousand Litres of Diesel for CERHI Generator	100%	July 11, 2024	None



**AFRICA CENTRE OF EXCELLENCE IN REPRODUCTIVE HEALTH INNOVATION
(ACE-CERHI)
UNIVERSITY OF BENIN, BENIN CITY EDO STATE**

PROCUREMENT DURATION FORM

GOODS

Contract No:

Contract Name Supply of Ten Thousand Litres of Diesel for CERHI Generator

Date General Procurement Notice (GPN): Not Used

Bid Validity Period: 45 days

S/No.	STEPS	DURATION (DAYS)		
		Actual Date	Between Events	Overall (No of Days)
1	Prequalification documents received by Bank	Not Applicable	0	0
2	Bank's No Objection	Not Applicable	0	0
3	Invitation for Prequalification issued	Not Applicable	0	0
4	Submission of Prequalification applications	Not Applicable	0	0
5	PQ Evaluation Report received by Bank	Not Applicable	0	0
6	Bank's No Objection	Not Applicable	0	0
7	Bid documents received by Bank	Not Applicable	0	0
8	Bank's No Objection/BPP No Objection	None	0	0
9	Invitation for Bids issued	July 1, 2024	0	0
10	Submission of bids	July 8, 2024	7	7
11	Bid Evaluation Report preparation (financial)	July 10, 2024	2	2
12	Request for Clarification	Not Applicable	0	0
13	Bank's No Objection	Not Applicable	0	0
14	Contract Award Notice	July 10, 2024	0	0
15	Contract Signed	July 10, 2024	0	0
	TOTAL DAYS		DAYS	9 DAYS



**AFRICA CENTRE OF EXCELLENCE IN REPRODUCTIVE HEALTH INNOVATION
(ACE-CERHI)
UNIVERSITY OF BENIN, BENIN CITY EDO STATE**

CHECK LIST

WORKS

3. REPAIR AND REFURBISHMENT OF THE FAILED 800KVA TRANSFORMER SUPPLYING POWER TO FACULTY OF ENGINEERING

LOAN/CREDIT NO.6510-NG	REVIEW DATE: JANUARY 31, 2025			
CONTRACT DATA				
Contract Name: Repair and refurbishment of the Failed 800KVA Transformer Supplying Power to Faculty of Engineering	Type of Contract: Lump Sum			Contract Amount: N
	Goods ()	Work (X)	Services ()	18,775,950.00
Contract Number:				
Contractor's Name: Messrs. Rich-Chukasson Limited Contractor's Address: NO. 20, Elekahia Road, Port Harcourt, Rivers State.	Notification of Award & Date			November 22, 2024
	Acceptance Letter & Date			November 23, 2024
No. Of Bids Received: Three (3)	Start Date of Contract Performance:			November 25, 2024
	Date of Contract Agreement:			November 25, 2024
Location of Goods, Works or Service:	ACE-CERHI – University of Benin			
TOPIC				COMMENTS & FINDINGS:
PRFOCUREMENT AND CONTRCTING				
Contract Package (Items & Quantity)	Item: Repair and refurbishment of the Failed 800KVA Transformer Supplying Power to Faculty of Engineering			
	- Quantity: 1. Drums of Transformer Oil (5 Qty) 2. Drying of Transformer Coil (3 Qty) 3. Insulation Material (3 Qty) 4. Silocon Gel Dryer (1 Qty) 5. Crain Service (1 Qty) 6. Cover of Gasket and Seals (2 Qty)			
Contract Type {Goods, Works (S&L) Services}	Works			
Procurement Method (ICB, LIB, NCB, SHOPPING-RFQ/RFT)	RFQ			
Prequalification (Yes/No)	No			
Single Stage/Two Stage	Single Stage			
Domestic Preference (Yes/No)	No			
Bank Review (PRIOR, POST, SOL)	Prior			
COSTS				



USD Equivalent	\$10,860.56			
Exchange Rate/Date	USD 1,728.82 (As at November 22, 2024).			
Price of Lowest Evaluated Bidder (N)	18,775,950.00			
Contract Value at Award (N)	18,775,950.00			
Contingencies in PAD	N/A			
Final Contract Price (N)	18,775,950.00			
TIME (DATE)				
General Procurement Notice (GPN)	Not Applicable			
Request for Proposal (RFP)	Not Applicable			
Invitation for Prequalification	Not Applicable			
Invitation for Bids	November 15, 2024			
Submission of Bids/Quotation	November 20, 2024			
Contract Award Signature	November 22, 2024			
Start Date of Contract Performance	November 25, 2024			
Completion Period Offered by the Contractor	Not stated			
Date of Contract completion	November 26, 2024			
CONTRACT ADMINISTRATION:				
Changes to Contract	Description	Date	Price Impact	
	None	Not Applicable	Not Applicable	
Final Payment	Description	Date of Invoice	Date of Payment	
	Payment for Repair & Refurbishment of Failed 800KVA Transformer	November 25, 2024	November 28, 2024	
Total Payment	18,775,950.00 (Gross)			
DISBURSEMENT				
Disbursement Method (Direct, SOE, Special Account)	Direct			
Percentage of Bank Financing (%)	0.18%			
Disbursements: Amount & Date	N16,426,773.00 Net – Payment for Repair & Refurbishment of Failed 800KVA Transformer – PV NO. PV/2024/UNIBN-2/000000580/ of November 28, 2024			
DELIVERABLES:				
Contract Package	Reference/Description	Quantity/% Completed	Date Delivered/Completed	Remarks (Note any Discrepancies from Contract)
Not Sighted	Repair and refurbishment of the Failed 800KVA Transformer Supplying Power to Faculty of Engineering	100%	November 26, 2024	None



**AFRICA CENTRE OF EXCELLENCE IN REPRODUCTIVE HEALTH INNOVATION
(ACE-CERHI)
UNIVERSITY OF BENIN, BENIN CITY EDO STATE**

PROCUREMENT DURATION FORM

WORKS

Contract No:

Contract Name Repair and refurbishment of the Failed 800KVA Transformer Supplying Power to Faculty of Engineering

Date General Procurement Notice (GPN): Not Used

Bid Validity Period: 45 Days

S/No.	STEPS	DURATION (DAYS)		
		Actual Date	Between Events	Overall (No of Days)
1	Prequalification documents received by Bank	Not Applicable	0	0
2	Bank's No Objection	Not Applicable	0	0
3	Invitation for Prequalification issued	Not Applicable	0	0
4	Submission of Prequalification applications	Not Applicable	0	0
5	PQ Evaluation Report received by Bank	Not Applicable	0	0
6	Bank's No Objection	Not Applicable	0	0
7	Bid documents received by Bank	Not Applicable	0	0
8	Bank's No Objection/BPP No Objection	None	0	0
9	Invitation for Bids issued	November 15, 2024	0	0
10	Submission of bids	November 20, 2024	5	5
11	Bid Evaluation Report preparation (financial)	Not Sighted	0	0
12	Request for Clarification	Not Applicable	0	0
13	Bank's No Objection	Not Applicable	0	0
14	Contract Award Notice	November 22, 2024	7	7
15	Contract Signed	November 25, 2024	3	3
	TOTAL DAYS		DAYS	15 DAYS



AFRICA CENTER OF EXCELLENCE IN REPRODUCTIVE HEALTH INNOVATION (CERHI)

**UNIVERSITY OF BENIN
WORKS
CHECK LIST**

4. FURNISHING OF THREE PROFESSORS' OFFICES AT THE UNIVERSITY OF BENIN.

LOAN/CREDIT NO.6510-NG	REVIEW DATE: JANUARY 31, 2025			
CONTRACT DATA				
Contract Name: Furnishing of three professors offices at the University of Benin. Contract Number: Not Sighted	Type of Contract: Lump Sum			Contract Amount: N
	Goods ()	Work (X)	Services ()	12,357,125.00
Contractor's Name: Messrs. Tina Chris Global Resources Limited Contractor's Address: 27, Dawson Road, Opposite Eagle Line, Benin City.	Notification of Award & Date			November 22, 2024
	Acceptance Letter & Date			November 23, 2024
No. Of Bids Received: Three (3)	Start date of Contract Performance:			November 24, 2024
	Date of Contract Agreement:			November 24, 2024
Location of Goods, Works or Service:	ACE-CERHI, University of Port Harcourt.			
TOPIC	COMMENTS & FINDINGS:			
PRFOCUREMENT AND CONTRCTING				
Contract Package (Items & Quantity	Contract package: Furnishing of three professors offices at the University of Benin.			
	Quantities: Three (3) Offices. 1. One Senior Executive Table 2m2. 2. One Set Senior Survival Chair. 3. Two Set of Chairs. 4. One Set of Executive Chairs Table. 5. 1.5hp Split Unit Ac. 6. Metal Double Door Shelf. 7. Installation Kit. 8. Ac Hanger. 9. Wires.			
Contract Type {Goods, Works (S&L) Services}	Works			
Procurement Method (ICB, LIB, NCB, SHOPPING-RFQ/RFT)	RFQ			
Prequalification (Yes/No)	No			
Single Stage/Two Stage	Single stage			
Domestic Preference (Yes/No)	No			
Bank Review (PRIOR, POST, SOL)	Post			
COSTS				
USD Equivalent	USD 7,147.72			



Exchange Rate/Date	N1,728.82(as at November 22, 2024)			
Price of Lowest Evaluated Bidder (N)	12,357,125.00			
Contract Value at Award (N)	12,357,125.00			
Contingencies in PAD	None			
Final Contract Price (N)	12,357,125.00 (gross)			
TIME (DATE)				
General Procurement Notice (GPN)	Not Applicable			
Request for Proposal (RFP)	Not Applicable			
Invitation for Prequalification	Not Applicable			
Invitation for Bids/Quotation	November 4, 2024			
Submission of Bids/Quotation	November 12, 2024			
Contract Award Signature	November 22, 2024			
Start Date of Contract Performance	November 24, 2024			
Completion Period Offered by the Contractor	Not Sighted			
Date of Contract Completion	December 16, 2024			
CONTRACT ADMINISTRATION:				
Changes to Contract	Description	Date	Price Impact	
	None	None	None	
Final Payment	Description	Date of Invoice	Date of Payment	
	Furnishing of three professors' offices at the University of Benin.	December 16, 2024	December 18, 2024	
Total Payment (N)	10,811,047.50(net)			
DISBURSEMENT				
Disbursement Method (Direct, SOE, Special Account)	Direct			
Percentage of Bank Financing (%)	0.12%			
Disbursements: Amount & Date	N10,811,047 – being net payment for the furnishing of three professors' offices at the University of Benin, through voucher no: PV/2024/UNIBN-2/000000612 on December 18, 2024.			
DELIVERABLES:				
Contract Package	Reference/Description	Quantity/% Completed	Date Delivered/Completed	Remarks (Note any Discrepancies from Contract)
Not Sighted	Furnishing of three professors' offices at the University of Benin	100%	December 16, 2024	None



**AFRICA CENTER OF EXCELLENCE IN REPRODUCTIVE HEALTH INNOVATION (CERHI)
PROCUREMENT DURATION FORM
WORKS**

Contract No: Not Sighted

Contract Name: Furnishing of three professors' offices at the University of Benin.

Date General Procurement Notice (GPN): Not Applicable.

Bid Validity Period: 45 Days.

S/No.	STEPS	DURATION (DAYS)		
		Actual Date	Between Events	Overall (No of Days)
1	Prequalification documents received by Bank	Not Applicable	0	0
2	Bank's No Objection	Not Applicable	0	0
3	Invitation for Prequalification issued	Not Applicable	0	0
4	Submission of Prequalification applications	Not Applicable	0	0
5	PQ Evaluation Report received by Bank	Not Applicable	0	0
6	Bank's No Objection	Not Applicable	0	0
7	Bid documents received by Bank	Not Applicable	0	0
8	Bank's No Objection/BPP No Objection	None	0	0
9	Invitation for Bids issued	November 4, 2024	0	0
10	Submission of bids	November 12, 2024	8	8
11	Bid Evaluation Report preparation (financial)	Not Sighted	0	0
12	Request for Clarification	Not Applicable	0	0
13	Bank's No Objection	Not Applicable	0	0
14	Contract Award Notice	November 22, 2024	10	10
15	Contract Signed	November 24, 2024	2	2
	TOTAL DAYS		DAYS	20 DAYS



AFRICA CENTER OF EXCELLENCE IN REPRODUCTIVE HEALTH INNOVATION (CERHI)

UNIVERSITY OF BENIN

GOODS

CHECK LIST

5. SUPPLY OF 7000LITRES OF DIESEL TO CERHI COMPLEX GENERATOR.

LOAN/CREDIT NO.6510-NG	REVIEW DATE: JANUARY 31, 2025		
CONTRACT DATA			
Contract Name: Supply of 7000litres of diesel to CERHI complex generator. Contract Number: Not Sighted.	Type of Contract: Lump Sum		Contract Amount: N
	Goods (X)	Work ()	Services ()
Contract Amount: 13,982,500.00			
Contractor's Name: Messrs. Kpemsy Energy Contractor's Address: 24, Omoforwan Street, Off Okhoro, Benin City.	Notification of Award & Date		March 25, 2024
	Acceptance Letter & Date		March 26, 2024
No. Of Bids Received: Three (3)	Start Date of Contract Performance:		March 27, 2024
	Date of Contract Agreement:		March 27, 2024
Location of Goods, Works or Service:	ACE-CERHI, University of Port Harcourt.		
TOPIC	COMMENTS & FINDINGS:		
PRFOCUREMENT AND CONTRCTING			
Contract Package (Items & Quantity)	Contract package: Supply of 7000litres of diesel to CERHI complex generator.		
	Quantities: 1. Diesel – 7000litres.		
Contract Type {Goods, Works (S&L) Services}	Goods		
Procurement Method (ICB, LIB, NCB, SHOPPING-RFQ/RFT)	RFQ		
Prequalification (Yes/No)	No		
Single Stage/Two Stage	Single stage		
Domestic Preference (Yes/No)	No		
Bank Review (PRIOR, POST, SOL)	Post		
COSTS			
USD Equivalent	USD 10,306.94		
Exchange Rate/Date	N1,356.61 (as at March 25, 2024)		
Price of Lowest Evaluated Bidder (N)	13,982,500.00		
Contract Value at Award (N)	13,982,500.00		



Contingencies in PAD	None			
Final Contract Price (N)	13,982,500.00 (Gross)			
TIME (DATE)				
General Procurement Notice (GPN)	Not Applicable			
Request for Proposal (RFP)	Not Applicable			
Invitation for Prequalification	Not Applicable			
Invitation for Bids/Quotation	February 19, 2024			
Submission of Bids/Quotation	March 7, 2024			
Contract Award Signature	March 25, 2024			
Start date of Contract Performance	March 27, 2024			
Completion Period Offered by the Contractor	Not Sighted			
Date of Contract Completion	March 27, 2024			
CONTRACT ADMINISTRATION:				
Changes to Contract	Description	Date	Price Impact	
	None	None	None	
Final Payment	Description	Date of Invoice	Date of Payment	
	Supply of 7000litres of diesel to CERHI complex generator.	March 27, 2024	March 28, 2024	
Total Payment (N)	12,266,966.25 (Net)			
DISBURSEMENT				
Disbursement Method (Direct, SOE, Special Account)	Direct			
Percentage of Bank Financing (%)	0.17%			
Disbursements: Amount & Date	N12,266,966.25 – being net payment for the supply of 7000litres of diesel to CERHI complex generator, through voucher no: PV/UNIBN-2/000000131 on November 25, 2024.			
DELIVERABLES:				
Contract Package	Reference/Description	Quantity/% Completed	Date Delivered/Completed	Remarks (Note any Discrepancies from Contract)
Not Sighted	Supply of 7000litres of diesel to CERHI complex generator.	100%	March 27, 2024	None



AFRICA CENTER OF EXCELLENCE IN REPRODUCTIVE HEALTH INNOVATION (CERHI)

PROCUREMENT DURATION FORM

GOODS

Contract No: Not Sighted

Contract Name: Supply of 7000litres of diesel to CERHI complex generator.

Date General Procurement Notice (GPN): Not Applicable.

Bid Validity Period: 45 Days.

S/No.	STEPS	DURATION (DAYS)		
		Actual Date	Between Events	Overall (No of Days)
1	Prequalification documents received by Bank	Not Applicable	0	0
2	Bank's No Objection	Not Applicable	0	0
3	Invitation for Prequalification issued	Not Applicable	0	0
4	Submission of Prequalification applications	Not Applicable	0	0
5	PQ Evaluation Report received by Bank	Not Applicable	0	0
6	Bank's No Objection	Not Applicable	0	0
7	Bid documents received by Bank	Not Applicable	0	0
8	Bank's No Objection/BPP No Objection	None	0	0
9	Invitation for Bids issued	February 19, 2024	0	0
10	Submission of bids	March 7, 2024	17	17
11	Bid Evaluation Report preparation (financial)	Not Sighted	0	0
12	Request for Clarification	Not Applicable	0	0
13	Bank's No Objection	Not Applicable	0	0
14	Contract Award Notice	March 25, 2024	20	20
15	Contract Signed	March 27, 2024	2	2
	TOTAL DAYS		DAYS	39 DAYS



APPENDIX IV
EXIT MEETING ISSUES



UNIVERSITY OF BENIN, EDO STATE

ISSUES AND EXIT CONFERENCE – WITH CENTRE RESPONSES

S/NO	ISSUES RECORDED/CLAUSES	CLAUSE	NATURE OF INFRACTION	CENTRE RESPONSE	REMARK 58.5(a & b); 58.6 (a&b); 58.7
1	Not in the Procurement Plan	18(a-g)			
2	Debriefing	19(e)	The unsuccessful bidders were not debriefed.	Efforts would be made to debrief subsequently.	
3	Invitation to Bid	25.2(ii)	No placement of advertisement on Centre notice board or website for all the procurements	The Centre acknowledged that and said that that would be done henceforth.	Though some of these procurements were RFQ, adverts would have been placed on center's notice board or website for more responses from interested vendors.
4	Mandatory Compliances	16(6)b	Some mandatory compliance documents were not sighted.	The Centre stated that these mandatory compliances are usually submitted to the University Procurement Department during renewal of registration by the bidders and was not able to retrieve all of them. Promises were made to retrieve all of them for subsequent audit	
5	Bids after deadline	27.5			
6	Bid opening register	30(d)			
7	Collusive Practice	58.4(a)			
8	Coercion and undue influence (Directly, indirectly or attempting to influence in any manner the procurement process)	58.4(b & c)			



9	Contract Splitting	58.4(d)			
10	Bid Rigging	58.4(e); 58.10(a & b)			
11	Competition, transparency	24			
12	Observers	19(b)			
13	Refusal to provide Requested Document(s)	54.4(h)			
14	Non-remittance of Tax	40* Section 40 of the FIRS (Establishment) Act 2007			
15	Direct Procurement	42			
16	Expression of Interest	44			
17	Request for Quotation	41			
18	Request for Proposal	45			
19	Bid Validity Period	29			
20	Procurement Planning Committee	21			
21	Tenders Board	22			



APPENDIX V
PROCUREMENT PLAN



PROCUREMENT PLAN – GOODS

General		THE EXCHANGED RATE USED IS ₦756 PER US DOLLAR
Country/Organisation:	UNIVERSITY OF BENIN, NIGERIA	
Project/Programme:	Center of Excellence in Reproductive Health Innovation (CERHI)	
Loan No:		
Implementing Agency, Address:	UNIVERSITY OF BENIN, BENIN CITY, EDO STATE, NIGERIA	
World Bank's Approval Date of Procurement Plan:		
Date of General Procurement Notice:		
Period Covered by these Procurement Plans:	January, 2024 – December, 2024	

GOODS

Prior Review Threshold:

Goods and Non-Consulting (see Note 1)

Procurement Method	Threshold Method (US\$)	Prior review Threshold (US\$)	Comments
1. ICB and LIB (Goods)	N/A	N/A	
2. NCB (Goods)	N/A	N/A	
1. ICB (Works)	N/A	N/A	
4. NCB (Works)	N/A	N/A	
5. ICB (Non-Consultant Services)	N/A	N/A	
6. Shopping	N/A	N/A	
7. Direct Contracting	N/A	N/A	

Procurement Packages with Methods and Time Schedule

Description of Contract	Source of Funds	Estimated Amount (US\$)	Procurement Method	Pre-or Post Qualification	Dom/R eg. Preference (Y/N)	Prior or Post Review	Expected Date Issue of Bid Docs	Expected Bid closing Date	Plan vs. Actual	Bid Documents		Bidding Period		Bid Evaluation		Contract Award		Contract Implementation		
										Trans mission Bid Docs Date	No-object ion Date	Bid Invitation Date	Bid Closing-Opening	Bid Evaluation Report	No-object ion Date	Contr act Amount (US\$)	Contract Award Date	Contract Signature Date	Start Date	End Date
LOT 1 STATIONERY, LECTURE MATERIALS																				
Production of office administrative/academic materials, students' handbook, Stationeries, Internet Communication bills, etc	WB	20,000.00	SPM	Post- Qualification	N/A	Post Review	9th-Jan-24	7th-Feb-24	Plan	N/A	N/A	9th-march-24	9th-April-24	17-May-24	N/A	20000	11th-June-24	11th-June-24	18th-June-24	18th-July-24
Improving faculty teaching methods and faculty development (Equip participating departments with teaching and learning materials)	WB	25,000.00	SPM	Post- Qualification	N/A	Post Review	9th-Jan-24	7th-Feb-24	Plan	N/A	N/A	9th-march-24	9th-April-24	17-May-24	N/A	25000	11th-June-24	11th-June-24	18th-June-24	18th-July-24
Provide reproductive health textbooks and journals for CERHI library	WB	20,000.00	SPM	Post- Qualification	N/A	Post Review	9th-Jan-24	7th-Feb-24	Plan	N/A	N/A	9th-march-24	9th-April-24	17-May-24	N/A	20000	11th-June-24	11th-June-24	18th-June-24	18th-July-24
LOT 2 FURNISHING																				
Simulation equipment and technical support	WB	50,000.00	SPM	Post- Qualification	N/A	Post Review	9th-Jan-24	7th-Feb-24	Plan	N/A	N/A	9th-march-24	9th-April-24	17-May-24	N/A	50000	11th-June-24	11th-June-24	18th-June-24	18th-July-24
Purchase of reagents and repairs of equipment in the molecular laboratory	WB	50,000.00	SPM	Post- Qualification	N/A	Post Review	9th-Jan-24	7th-Feb-24	Plan	N/A	N/A	9th-march-24	9th-April-24	17-May-24	N/A	50000	11th-June-24	11th-June-24	18th-June-24	18th-July-24
LOT 3 ONLNG SUBSCRIPTIONS																				
Annual Subscription of NgREN		30,000.00	SSS	Post- Qualification	N/A	Post Review	9th-Jan-24	7th-Feb-24	Plan	N/A	N/A	9th-march-24	9th-April-24	17-May-24	N/A	30000	11th-June-24	11th-June-24	18th-June-24	18th-July-24
Annual subscription of EBSCOHOST		15,000.00	SSS	Post- Qualification	N/A	Post Review	9th-Jan-24	7th-Feb-24	Plan	N/A	N/A	9th-march-24	9th-April-24	17-May-24	N/A	15000	11th-June-24	11th-June-24	18th-June-24	18th-July-24
Annual subcription of Science-Direct		15,000.00	SSS	Post- Qualification	N/A	Post Review	9th-Jan-24	7th-Feb-24	Plan	N/A	N/A	9th-march-24	9th-April-24	17-May-24	N/A	15000	11th-June-24	11th-June-24	18th-June-24	18th-July-24
TOTAL		225,000.00																		



PROCUREMENT PLAN – WORKS

Country/Organisation:	UNIVERSITY OF BENIN, NIGERIA
Project/Programme:	Center of Excellence in Reproductive Health Innovation (CERHI)
Loan No:	
Implementing Agency, Address:	UNIVERSITY OF BENIN, BENIN CITY, EDO STATE, NIGERIA
World Bank's Approval Date of Procurement Plan:	
Date of General Procurement Notice:	
Period Covered by these Procurement Plans:	January, 2024– December, 2024

WORKS

Prior Review Threshold:

Procurement Method	Threshold for use of Method (US\$)	Prior review Threshold (US\$)	Comments
1. ICB and L1B (Goods)	N/A	N/A	
2. NCB (Goods)	N/A	N/A	
1. ICB (Works)	N/A	N/A	
4. NCB (Works)	N/A	N/A	
5. ICB (Non-Consultant Services)	N/A	N/A	
6. Shopping	N/A	N/A	
7. Direct Contracting	N/A	N/A	

Procurement Packages with Methods and Time Schedule		BASIC DATA								Bid Documents		Bidding Period		Bid Evaluation		Contract Award			Contract Implementation		DISBURSEMENT LINKED INDICATORS
Description of Contract	Source of Funds	Estimated Amount (US\$)	Procurement Method	Pre-or Post Qualification	Dom/Reg. Preference (Y/N)	Prior or Post Review	Expected Date Issue of Bid Docs	Expected Bid closing Date	Plan vs. Actual	Transmission Bid Docs Date	No-objection Date	Bid Invitation Date	Bid Closing-Opening	Bid Evaluation Report	No-objection Date	Contract Amount (US\$)	Contract Award Date	Contract Signature Date	Start Date	End Date	DLI/DLR
Total Cost		0.00																			

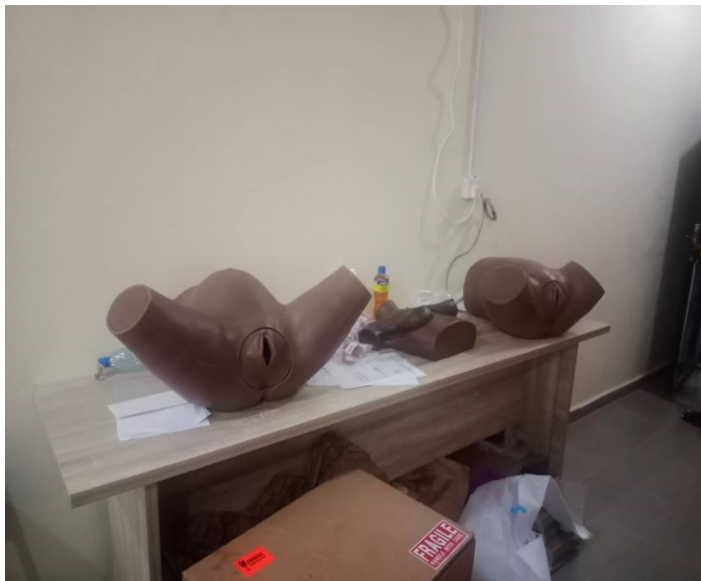


PROCUREMENT PLAN – CONSULTANCY SERVICES

REVISED SIMPLIFIED PROCUREMENT PLAN FOR ACE PROJECT 2017																																																										
1. General THE EXCHANGED RATE USED IS N756 PER US DOLLAR																																																										
Country/Organisation:		UNIVERSITY OF BENIN, NIGERIA																																																								
Project/Programme:		Center of Excellence in Reproductive Health Innovation (CERHI)																																																								
Loan No:																																																										
Implementing Agency, Address:		UNIVERSITY OF BENIN, BENIN CITY, EDO STATE, NIGERIA																																																								
World Bank's Approval Date of Procurement Plan:																																																										
Date of General Procurement Notice:																																																										
Period Covered by these Procurement Plans:		January, 2024– December, 2024																																																								
CONSULTANCY SERVICES																																																										
2. Prior Review Threshold:																																																										
Consultants (see Note 3)																																																										
Procurement Method		Threshold for use of Method (US\$)		Prior review Threshold (US\$)		Nature of Goods																																																				
1. Quality and Cost Based Selection (QCBS)		N/A		N/A																																																						
2. Consultants Qualification Selection (CQS)		N/A		N/A																																																						
3. Least Cost Selection (LCS)		N/A		N/A																																																						
4. Fixed Budget Selection (FBS)		N/A		N/A																																																						
5. Selection of Individual Consultants (SIC)		N/A		N/A																																																						
6. Single Source Selection (SSS)		N/A		N/A																																																						
3. Procurement Packages with Methods and Time Schedule																																																										
Description of Assignment		Source of Funds		Estimated Amount (US\$)		Selection Method		Prior/Post Review		Lumpsum or Timed-Based		Plan vs. Actual		Submission Date		No-objection Date		Date Published		Submission Date		Plan vs. Actual		Submission Date		No-objection Date		Invitation Date		Submission/Opening Date		Submission Evaluation Report (T)		No-objection Evaluation Report (T)		Opening Financial Proposals		Submission Eval Report (T) & (F)		Submission Negotiations Report		No-objection Award & Negotiations		Plan vs. Actual				Contract Amount (US\$)		Contract Award Date		Contract Signature Date		Start Date		End Date		DISBURSEMENT INDICATORS
Plan and implement 2 short courses in reproductive health in UNIBEN and partner institutions		WB		60,000		CQS		Post Rev		Lumpsum		Plan		NA		NA		NA		NA		NA		NA		NA		NA		NA		8th-Jan-23		12th-Oct-23		N/A		N/A		N/A		N/A		N/A														
Total Cost				60,000.00								Actual																																														
Note																																																										
Please note that the yellow cells do not require dates, as the project would not be required to Project should replace the dates with Not Applicable " NA".																																																										



APPENDIX VI
PICTURES

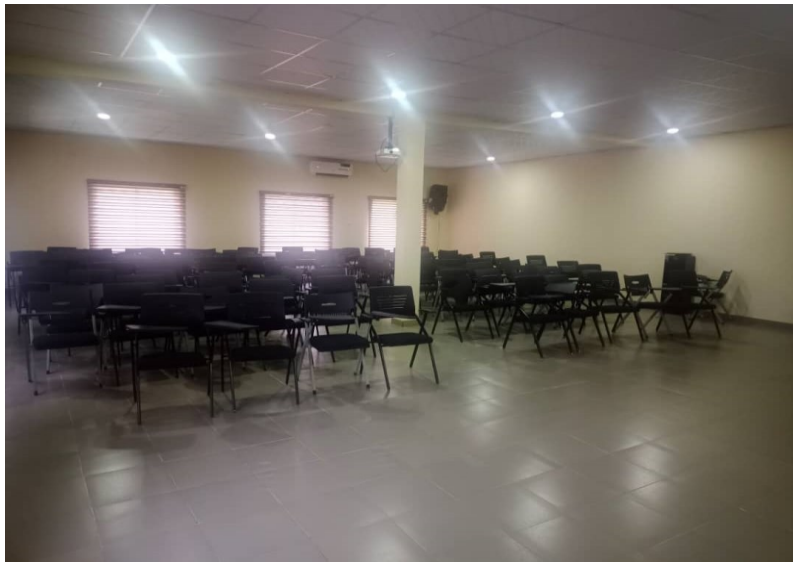




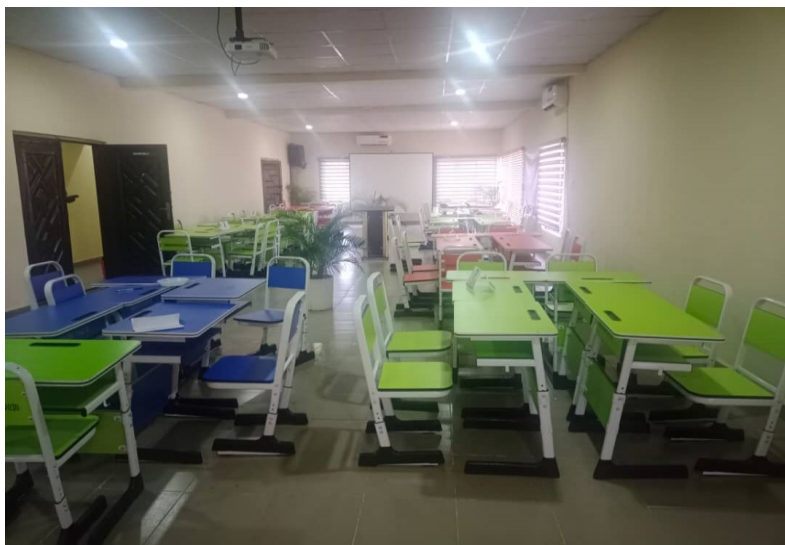
















APPENDIX VII
TERMS OF REFERENCE

3.1 TERMS OF REFERENCE

The Terms of Reference (TOR), the WB Procurement Guideline, the Public Procurement Act 2007 and the Public Service circular relating to the Procurement practice within the University is the guiding framework for the post procurement review. Key procurement processes were considered including:

- Client's Capacity, Adequacy of Staff; Role of Procurement Agents/Consultants; Implementation Arrangements;
- Procurement Plans and Monitoring;
- Advertising;
- Pre/Post-Qualification ;
- Bid Opening;
- Bidding Documents;
- Evaluation and Awards;
- Bid Validity Extensions;
- Signed Contracts;
- Contract Amendments and Change/Variation Orders;
- Actual Contract Payments vs. Contract Award Amount
- Securities (for Bid, Performance, Advances, Insurance, Liability, etc.);
- Contractors' Claims;
- Damages and Penalties for Delays, non-compliance with Functional Guarantees, etc.;
- Payment certificates, payments made (date and value), final price;
- Withdrawals from the Loan/Credit Agreement (date and value);
- Protests from Bidders/Contractors;
- Reasons for Slow Progress of Completion;
- Delays in Payments, Imports, Customs, etc. if any;
- Shipping documents
- Test certificates, quality certificates etc.
- List of deliverables and completion (date, description, quantity, location of goods or works);
- Contractual Disputes and their Resolution;
- Bank Comments/Reviews/Interventions at each stage; Turnaround time and Efficiency;